

Canal Winchester

*Town Hall
10 North High Street
Canal Winchester, OH 43110*



Meeting Agenda

March 5, 2018

7:00 PM

City Council

*Bruce Jarvis – President
Mike Walker – Vice President
Jill Amos
Will Bennett
Bob Clark
Mike Coolman
Patrick Lynch*

- A. Call To Order
- B. Pledge of Allegiance - *Amos*
- C. Roll Call
- D. Approval of Minutes

[MIN-18-010](#) 2-20-18 Council Work Session Meeting Minutes
[MIN-18-011](#) 2-20-18 Council Meeting Minutes

E. Communications & Petitions

[18-014](#) February 22, 2018 WOW Cable Letter RE: Rate Increase

- F. Public Comments - Five Minute Limit Per Person
- G. Resolutions - *NONE*
- H. Ordinances

Third Reading

[ORD-18-003](#) An Ordinance Amending Section 1181.06 Of The Codified Ordinances
Development Regarding Keeping Of Agricultural Animals In Non-Agricultural Districts
Sponsor: Jarvis - Requesting adoption

[ORD-18-004](#) An Ordinance To Authorize The Mayor To Enter Into A Contract For The
Finance Prosecution Of Certain Criminal Cases And Certain Civil Division Cases
Sponsor: Lynch In The Franklin County Municipal Court For The Calendar Year 2018
With The City Of Columbus Attorney's Office ([Ex. A](#))
- Requesting adoption

[ORD-18-005](#) An Ordinance To Authorize The Mayor To Enter Into A Contract For
Finance Indigent Defense Representation In The Franklin County Municipal
Sponsor: Coolman Court With The Franklin County Public Defender On Behalf Of The City
Of Canal Winchester Mayors Court For The Calendar Year 2018 ([Ex. A](#))
- Requesting adoption

Second Reading

[ORD-18-008](#) An Ordinance To Repeal Section 951.02 Of The Codified Ordinances Of
Public Service The City Of Canal Winchester
Sponsor: Coolman - Second Reading Only

First Reading

[ORD-18-009](#) An Ordinance to Update the Swimming Pool Rates
Public Service - First Reading Only

H. Reports*Mayor's Report*[18-023](#)

Mayor's Report

[18-025](#)

February 2018 Mayor's Court Report

*Fairfield County Sheriff**Law Director**Finance Director*[18-024](#)

Finance Director's Report

Public Service Director[18-022](#)

Director of Public Service Project Update

[18-021](#)

Construction Services Administrator Project Update

*Development Director***I. Council Reports***Work Session/Council**Monday, March 19, 2018 at 6 p.m.**Work Session/Council**Monday, April 2, 2018 at 6 p.m.**Public Hearing**Monday, April 2, 2018 at 6:30 p.m.**- 100 Winchester Cemetery Rd Rezoning**CW Human Services**Mr. Lynch**CWICC**Mr. Clark**CWJRD**Mr. Bennett/Mrs. Amos**Destination: Canal Winchester**Mr. Walker***J. Old/New Business****K. Adjourn to Executive Session (if necessary)****L. Adjournment**

Canal Winchester

*Town Hall
10 North High Street
Canal Winchester, OH 43110*



Meeting Minutes - DRAFT

February 20, 2018

6:00 PM

Council Work Session

Mike Walker - Chair

Jill Amos

Will Bennett

Bob Clark

Mike Coolman

Bruce Jarvis

Patrick Lynch

- A. **Call To Order** *Walker called the meeting order at 6:02 p.m.*
- B. **Roll Call** *Present 6 –Amos, Bennett, Clark, Coolman, Jarvis, Walker*
Absent 1 – Lynch

A motion was made by Clark, seconded by Coolman to excuse Lynch. The motion carried by the following vote:

Yes 6 – Clark, Coolman, Amos, Bennett, Jarvis, Walker

C. **Also In Attendance**

Mayor Ebert, Matt Peoples, Amanda Jackson, Bill Sims, Dick Miller, Steve Smith, Shawn Starcher, Joe Taylor, Sargent Cassel, Shane Spencer

D. **Reports**

Sims: We conducted the pre-bid meeting for Gender Road Phase IV; sold 8 sets of plans; pretty good number for that sized project; bid opening for Gender IV will be March 2nd; anticipating some good, competitive bids; utility relocation work is still continuing; South Central Power has been out there, very active; gas company moved onsite last week, they will probably be out there for about two weeks on their items, and we are expecting AT&T pretty much any time at this point; as of now they are all on schedule; should be complete right around April 1st. We also have the 2018 Street Program out to bid; and the bid opening date for that project is March 2nd as well; we bid the jobs concurrently; we basically have all but one of the Gender Road contractors that picked up the plans for the street program. Combined it will probably make up a fairly good sized project for them; hopefully we will see some benefit in pricing associated with that. On the private side, contractors that have been working in Canal Cove Sect. 5 here this last week were working on some miscellaneous utility items trying to get things wrapped up, so that when the weather finally breaks (for real), they'll be able to get into the road work again; Winchester Ridge Sect. 3 – that's the apartment complex East of Diley, South of Busey; they are installing sanitary sewer currently, and they've got probably about 6 weeks of utility work out there. Here last week we conducted pre-construction meetings for Westchester Sect. 10-2 and 9-1, and that's off the end of Cormorant Dr. back behind the high school, up to, comes down to Connor; connects to that last phase there; as well as Sect. 12 phase 2 part 3, which is on the opposite side of Gender Rd. for Westchester there, to finish up Konold court area. Anticipating seeing some work starting on those projects maybe Mid-March to April.

Jarvis: the bid opening is going to be on March 3rd; Sims: 2nd; Jarvis: And that's going to be open for 10 days, 2 weeks; Sims: We started advertising on the 7th of February, so we had not quite four weeks of bid time, so that's a little long typically for the street program; it's probably about right for the Gender Rd., given the size of the job; it also has a fair amount of subcontractor work, particularly with railroad work involved, so we wanted to make sure it was adequate time for the contractors to be able to work out all of those components. Jarvis: you anticipate the bid process to be closing when; Sims: March 2nd, that's the bid opening date; so we will open the bids on that date; Jarvis: Okay, but you allow a certain period of time for people to submit bids, then you close it, then there's a selection cycle, right; Sims: Yeah; so we advertise for bids, so you could start the bidding process on February 7th; Jarvis: Do you start evaluating those right off the bat; Sims: Well, then we will open them up on March 2nd; so we will be able to see them at that point; then we will evaluate them for about a week; Amos: So it's a sealed bid; Sims: Yes; so they will come to council on March 19th with a recommendation;

assuming we have one to recommend; Jarvis: Then based on that same timeline, when do you think work would start and complete, the physical work; Sims: Usually from the bid opening to the notice to proceed roughly 30 days from that is when we authorize them to officially start the clock; work is typically 2-4 weeks after that; there are schedules to be submitted and reviewed after the notice to proceed; then there's a lot of submittals for materials that have to be reviewed and approved before they can actually be bought and delivered to the site; there's a few weeks of making that stuff happen. I would anticipate work on Gender Rd. to start somewhere right around the 1st of May. We might see some mobilization before that; we wouldn't see a bunch of physical work right before that; Jarvis: And how long do you think it'll take; Sims: October 30th is the substantial completion; so they should be pretty much done; all the lanes in, paving done; and then we give them an additional 30 days to complete the paperwork for final completion. Final completion is November 30th; Jarvis: And then on the railroad portion; did the railroad who owns that line, did they need to get into some cost sharing with us; Sims: They did; at this point they've agreed to 50% cost share on the construction aspect of it; we performed the engineering; EMH&T has a railroad division, so they performed the engineering and incorporated it into our plans; that's at our cost, and the railroad will be responsible for 50% of the construction. We are still in the midst of the formal agreement; Jarvis: That's the verbal part; Sims: Yes; all the parties seem to be quite committed at this point; that work wouldn't actually start until after school is out; so we still have time to hash it out; additionally we need to have the actual bid numbers in hand to finalize any agreement anyway; Clark: Just a question; and this might be another question that might need to go to Lucas; you mentioned Canal Cove Sect. 5, right? Winchester Ridge, and the Connor Dr. portion; and then the West of Westchester side of that; how many lots is all that; Sims: I would be totally guessing Bob, to be honest with you; Clark: I will confirm with Lucas on that; Sims: Matt could probably look it up while he's hanging out over there; Jackson: Andrew Moore might know; and he will be here at our council meeting; so he might know more on that; Sims: It's not a lot, some of those sections are small, so maybe 10-2 is like 15 lots; they're small sections; fortunately we are still in a situation where they come in and open up 100 lots at a time; like we used to see 10 years ago. They're still building in very small increments.

Miller: Had some questions about pruning; how important shrubs are to the city as far as the beauty of the city in the spring; so make sure you do a little research; like your non-woody; those are your "fleshy-type" material; so your grasses, low flowers, that sort of thing; you can prune those now, so clean up your beds; woody plants that have a very visible flower on them like rhododendrons, forsythias; you can actually see color in those buds; azaleas, that sort of thing; don't prune those; they're set on last year's wood; the blooms are; make sure we get as much blooming as possible in the spring; pay attention to that; if there's any questions, that's why they make Google; you know "when do I prune this?"; I go to Google every day; if you really need to bother me, I'll give you my cell phone number. Removals: we have one hazardous 108ft. tree on Cherokee Drive, that's going to be paid for by the owner, that's a private tree; South Central, at no cost, just removed 5 trees at the McGill Park entry that were right under the power lines on Lithopolis-Winchester Road; that's complete; today we cleared some wind-damaged trees from the rights-of-way at US-33 that have come down; on another item; we have ordered approximately 100 trees for the annual tree giveaway; those are trees that are 2-5ft in height, that can fit in the back of an SUV; that will be the first Saturday in May; we will be accepting bids on March 8th for the 74 new spring street trees; those should be in the ground sometime by the end of May; the Street Tree Advisory Board is proposing new sidewalk containers for downtown; we may also stain some other containers to match those; this is the color, it's kind of a rust color; that again is just the proposal; we are still talking about that; the street tree inventory is complete for 2018 street trees ONLY; not passive or active parks; 3,550 trees; one reason to complete the inventory is to scrutinize the trees' health; but a bigger reason is to predict long-term health of the urban forest; so the litmus test here is an old rule; it's called the 10/20/30 rule; it states that in your urban forest that you would plant no more than 10% of any species; no more than 20% of any one

genus; and no more than 30% of any one family; it prevents the problems you would have when planting all elms and you die of elm disease; or you plant all ash on one street; who knows what's coming around the bend next; diversity is key; providing more and better soil for each individual tree is also important to sustain our entire canopy; that's kind of the big reason for a tree inventory; Bennett: Yes, so the tree Street Tree Advisory Board is proposing the new containers for street trees; Miller: No, containers for flowers; Bennett: Okay, so who does that presentation need to be made to, who approves; Miller: First of all, this is only 2 members of the board who have suggested this; I have to go to my Street Tree Advisory Board, which is the February meeting; to see if they're in agreement with this; if they want to spend the funds; I'll have to go to the Mayor and Matt to see if they approve; it's a process; Walker: I have a question; do you know when the potting day is going to be; Miller: No, not exactly; it is usually the first or second Friday in May; at noon we have a cookout; it's mandatory that you be there; you have to bring food; we chow down and then plant; and the potting usually takes about 45 minutes; we have a good time with that; some people even bring music; Walker: I was asking for the benefit of all of the new council members; so they could prepare for that; take a day off; it's a lot of fun.

Smith: Good evening folks; probably the 800lb elephant is the wipes issue; you might have seen Ms. Dillman's article; kind of set off a little bit of a fire storm there; followed up this week; Scott did an article on us; then 10TV came out and did a nice blurb on us; even the Gazette; ironically when 10TV left the very station they showed on TV completely shut down from rags; both pumps; both pumps clogged, and we were out of service; we are still champing that effort; it's a slow, slow battle; we have a vacuum truck coming that'll cost us \$1,400 for the entire day on this Thursday; we'll be working towards that same effort; secondly, our new storm water pump is in, functional, and we are about 90% done with the structure that's going to keep that from being affected by UV light and snow impact; lastly, this year's manhole inspections; to enlighten some of you new folks; we actually check every manhole once every 4 years; it's a public utilities commission recommendation; we are looking for degradation, we are looking for impact, we are looking for any problems that we might have; we do that in the Westchester area this year. So if you hear about us poking around; my crew will be out there; it usually takes months to accomplish; not because it's that time consuming; because we do it in our spare time; when we get an hour here, an hour there; to complete approximately 300 manhole inspections.

Starcher: Crews were able to take advantage of the great weather today; we were out potholing with our Durapatcher; it has been a challenge this year with the amount of rain and the fluctuating temperatures; we will be out again as weather permits; one of our other projects that we are walking on is that we are installing new speed limit signs; all speed limit signs will be replaced; we'll be starting on our mains; we have already touched a few over there on Groveport Rd; we will be out on Gender Rd as well this week; that is as weather permits; I think it's calling for rain for the rest of the week; I'm happy to be informed by Henderson trucks that our snow plow truck that we ordered in 2017 should be complete and delivered by the end of the week; so we are happy about that; we did have a build meeting last week; I sent a couple of guys up to Bucyrus; they were very happy with it; the company did a great job of building that truck out; we are happy to get that truck; you might have noticed the blue lights that we installed in our lighted bollards; those are in support and honor of the fallen police officers in Westerville; we will have those lights through the end of the month; just to touch on the railroad signal crossing arms; you might have seen that come out on social media; last week we had some issues with the signal crossings at Gender Road; the dispatcher from Fairfield County received a complaint on Tuesday; I actually saw it happen on Wednesday night; reported that to the Ohio Indiana Rail Company; they have a rail maintainer through a company named Omnitracks; I was finally able to track him down over the weekend; they ended up disabling that system on Thursday; it has been repaired as of Monday, so it is back in working order; Jarvis: what was it doing when it malfunctioned; Starcher: Well, typically in the past we have had the arms come down and get stuck; I think if you've lived here long enough, you'd know that; this time it

was just that the lights were flashing, the arms were up, and there was no train. That happened a couple of times; obviously that sends a false alert to all of the drivers, and things were backing up; I was advised by the inspector that the trains; that they end up disabling it for now; that trains were supposed to stop at the crossing; individuals were supposed to get out and set off flares, throw flags; we received a lot of complaints; never did see that personally; but we did receive a lot of phone calls from individuals saying "there's a train going across Gender Road, and there's nothing down"; obviously that's why we sent out an alert; we were very concerned about it; Jarvis: I'm surprised that given the fact that you didn't have one number or one stop that you got that resolved as quickly as you did; Starcher: They have one inspector that has this area; several crossings; he informed me that he was very busy at several crossings; to protect their equipment; that's the reason it was disabled; they were having an electrical issue; but it has been repaired; Bennett: What system did we use to deploy the alert? Is it through the news flash notification, emails; Jackson: It's through our website, for those who sign up for notify me; Bennett: I know I signed up for that; I didn't know if that's something we also share on social media, or if we just send out the notify me's; Jackson: It should've been on social media; Amos: It was on social media; Jackson: Because social media is connected directly to our website.

Taylor: Last week we had replaced a pressure transducer on one of our clear wells; it was the East clear well; had an issue with it going from correct feet down to 0ft; so a couple of times in the middle of the night, it flipped some pumps off and on; not sure if it caused any disruption in the system; didn't receive any complaints; we have fixed that situation, got it back in service; that will have had nothing to do with any of the comments that were on some of the social media that I was aware of; so we are going to do a quick newsletter blurb about what our hardness is; I guess there were some folks talking about what our hardness is, and what it should be; we try to set our hardness at 120mg per liter-130mg per liter, which is classified as "moderately hard"; the raw water that's coming in is around 300, so we are using 60% of it; but we do have to balance that out for our lead and copper testing; we have to make sure that it is balance, and that we are not getting on the corrosive side; so if you start getting closer to 100, you start to push closer to the corrosive side; so we are keeping an eye on that, and we will get that newsletter clip out there; we got our new bulk water station in; we are going to start working on installing that; we'll have to have an electrician come in and run a new 110 circuit for just a few feet; that'll be pretty minor; hopefully by the end of March we will have that up and running before the bulk trucks start pouring in; we're also in the process of upgrading our offsite telemetry at the well fields and the towers; Rawdon Myers is currently working on the panels for the PLC's for those, once those are here and completed, they'll come out to the east site and install them separately and put them online; also working on our asset management plan; it's a requirement by the Ohio EPA that has to be in place by October 1st, 2018; we are actually in very good condition with that; just from our BS&A and some of the record keeping Amanda does with our financials and our maintenance programs, our asset management plan with our 5-year CIP's; where we go out and look at the condition of our system and rate our system; these are all the requirements that we've already had in place, so it'll just be bundling all of that together and making it available upon request from them; it's not something that we have to turn into them; but it is something that would have to be on site for review if they would ask for it; we continue to work on our AMI system; we are up around 850 units installed; we want to make a pretty good sized dent in that this year and try to get that up closer to about 2,200 by the end of this year; last year we didn't start til about mid-year, May or June; we want to really start cranking on that; we should have a lot better jump on that this year than we did last year; we had two service lines that we found were leaking on W Mound St; so we dug one up to fix it, it never surfaced; someone called and heard it hissing through the meter; so we started looking for it and tried to trace the leak to a spot where we thought it was at; it was inconclusive so we went ahead and dug it up at the main, and had someone pull a new line through the streets, so we only dug up the middle of the street instead of cutting across; at the same time we realized that the neighbors' service was also leaking across the street; so we

replaced them both at the same time; so we minimized pavement damage; both of those are back in service; both the copper pipes had a little pinhole; I think it was just corrosive from some of the gravel backfill; we are going to monitor that a little bit; start with some of the other ones to see if they had any deterioration on them; those were copper services and they had a little bit of corrosion from the aggregate that was in the ground; they used the 304 backfill, and that's not typically common; Walker: Where does the hardness of the water lie right now? Taylor: We averaged at 118 for the month of January; it'll move around during the month, especially depending on the run cycles of the softeners; if they get backed up it can get as high as 200 over a night; typically we're averaging 118 for the last month; we try to be in the 120 range; I don't like to see it get over 130 but it will; sometimes it will get higher than that, it just depends on the time of the day, or however the softeners get lined up; Walker: You mentioned there were some complaints on social media; has there been any actual complaints come into the office at all; Taylor: No, that is why we are going to do the newsletter blurb; to say that if you do have an issue please call me, so I can work it out; there are things to check that we could potentially find; we had a call a couple of months back that kept saying they had discolored water; we weren't having any complaints in the system or anywhere else; they said they had it the night before; we asked next time call us and we will come out; about 3-4 weeks later they called and we went out, turns out they had a softener that was stuck in a backwash mode; it was basically that they were backwashing their softener and it was going right back upstairs to the house; Walker: So the phosphate amount has not changed at all, what we're putting in; Taylor: No. our coupons are still looking pretty good; Jarvis: Joe, do you think at some point that it's a matter of personal taste, on the water's hardness level; that someone might come from another community; they feel like it's too hard or too rough; Taylor: Yes; I'm used to hardness that's in the 120-140 range at my house; you know 150 range; but when I go to a hotel, when I can tell it's soft water; it seems like you can never get the soap off of you; that drives me crazy; I feel slimy when I get out of the shower; I personally don't like it, I don't like when it's that hard; at my house I have the same mineral depositions on the faucets; I'm used to it I guess; it's a matter of preference; if someone moved here from Columbus and maybe they run a little bit lower hardness or something like that, then maybe yeah they'll notice it more than someone else; Jarvis: Is 120 an industry standard; Taylor: The EPA doesn't like – they used to say 80, and I believe they've raised that to 100; to be the low end; they didn't like it to be any softer than that, just because it tends to be more corrosive; I think with 120 we will get less calls; it will minimize the complaints at 120 as compared to 130 or 140; I think if you see it creep up to 130-140, which it has, I think you'll see a few more calls come in; we target the 120 range; I think it's more feasible for us to maintain it that way, and not cause issues; Walker: I have changed my shower head from the beginning of the time that you were putting this in, the phosphate, and it's perfectly clear; there are some folks who probably haven't done that; probably the old sediment that has been left on there from before; told them to clean it, take it off and clean it, put it back on, and you'll probably see that it'd be clear like mine is; that you get no complaints, that's great; Bennett: you talked about the low end for the EPA, for the minimum softness; do they have a recommendation for how hard; Taylor: There's no requirement for softening through the agency; because it's an aesthetic issue, not a health issue; so there's no requirement that says that you have to keep this hardness; so the city of Circleville does not soften; they have a listing of what's moderately soft and moderately hard; I think we're moderately hard; but we reduce right around 60%; Amos: Was it a pressure transducer; Taylor: Yes. what that does is that it sits in the bottom of the tank; it gives the SCADA system; the operation system, gives it a signal of what the water level is in that tank; when it sees that number, if the tank gets to 10ft, if the pumps need to be on, or off; so what was happening is that the towers were calling for the pumps to come on, and the transducer was telling it that there was no water in the tank, so it was telling it to shut off; so while it was sitting there it was going back and forth a couple of times; until it finally came off; Amos: did we expect that; Taylor: No; it was just a part failure; I think it caused minimal disruption, I haven't heard from anybody;

we actually saw it on the SCADA for the trends; if you look at the trends you can see the 'blips' where the pumps kicked off and on; I was reviewing the trends; I was trying to figure out what had happened, to see if there was any correlation as to why; it's a 10-year old part, they're going to start failing; there's couple days they get it; couple hundred dollars and I ordered 2, so now I have one on the backhand in case it happens again; it takes 10 minutes to wire it in, and it's done.

Cassel: Last week, I met with 3 council members about possibly having better statistical data as far as what crimes are happening in the city; I passed out this handout; that's my attempt at giving you more statistical data; the first one I will not comment on; it is not public record, however if you would like to ask questions when it's not being recorded, I will be happy to answer your questions. Second one, robbery; on 2/17/18 we had a robbery at the Hallmark; kind of the same as the last one; came up to the car and they grabbed it via cash register; not the same guy as last month, because that guy is sitting in Franklin County jail; they arrested him in Columbus for doing the same thing; detective bureau is currently investigating that robbery; on the 19th we had a B&E on Kramer Street; detective bureau will be assigned that case; it was a detached garage and they pushed the air conditioner out and gained entry to the garage that way; stole miscellaneous tools and other items; forgery case at the Checksmart; we got 2 suspects with \$986 worth of fraudulent checks; there were 2 of them; but one of them we charged, and the other we released; the male advised us that "they were just checks"; and he was given the checks in Columbus, then drove to that Checksmart to cash the checks, and he was supposed to give that person who made the fraudulent checks most of that money; obviously he was drug addicted; he was doing it for the money; several thefts, I don't know if you want me to go down that list; most of the thefts were at Meijer's; Duke & Duchess Shoppes, and Walmart; however on the 3rd of February at 6505 Ashbrook; there was a theft on 3 vehicles, \$370 of property was taken; we have no suspects on that; most the thefts are going to be from the Walmart and Meijer's; there is a theft, an internet scam, basically what that was was a woman purchased a dog online; she sent the money to a Walmart not in our jurisdiction to pay for the dog, and then she never got the dog; that's actually happened several times; so that's kind of an odd thing, you'd think that they'd research that a little more before they sent that money; people don't – I think that's a big thing as far as crime goes, is to not let yourself be a victim; for example with the car thefts, if you leave a bunch of valuable stuff in your car, then someone is going to see it and take it; or if you leave a bunch of valuables in your vehicle and you leave your car unlocked, then someone is going to take it; there's not a lot that we can do to prevent that; people need to be good stewards of their property; an example would be on the 20th at 6505 Ashbrook; \$200 of property was taken from an unlocked van; that was today that we took that report; so again, making yourself easy to be the victims. With possession of drugs; this was at Canal Winchester High School; marijuana and paraphernalia; right now we are waiting to see what the school wants to do with that; they might handle it within the school; but if not, then we will refer it to the Mayor's Court for that; as far as the stats go; so far this month through the 19th I have a little bit of information for today but not all of it; we had 251 dispatched calls; 486 pickup runs; 124 multiple unit calls; 57 reports taken; 9 addendums; 5 FIA cards; 6 civil papers; 5 actually served; 5,038 building checks; 468 vacation checks; 43 traffic stops; 38 citations; 27 warrants; 1 felony arrest; 8 misdemeanor arrests; 10 warrant arrests; 1 pink slip, that's a mental evaluation; summons and ? arrests, that would be 2; 21 misdemeanor charges filed, and 4 felony charges filed; now as far as up til the 19th; the total down time possible for the deputies would be 54.720; the total down time before the deputies was 32.427; which comes out to be, for those 19 days, 59.25% of down time; we want to be at 60%; so I think we are right where we need to be; like we talked about before, I'm excited with our new position that we are going to have; I think we're right where we need to be; as far as the handout that I gave out; that does include the traffic stops, the traffic crashes; there is a lot of stuff that that can instill; but I think that's what we covered in our meeting that you were interested in, so I hope that that gives you a better idea; that's all I have, do you have any questions; Bennett: One question; one thing that was discussed was we

talked about; Ms. Jackson, maybe you can help me with this; we talked about pulling numbers from traffic court about speed citations versus regular citations; so how many speeding tickets were issued versus how many other citations were issued; Jackson: The plan was to do that monthly when I present the Mayor's Court report; Bennett: I didn't know if we had set a timeline on what we are doing, so end of the month; Walker: Sergeant Cassel, you might've said this, forgive me if you did; when will that officer be ready? Cassel: I don't know, that's going to be a logistical issue as far as how training goes; what happens is that when you get hired at the sheriff's office, you start out in the jail, and then when you go to patrol, you have to go through a field officer training program; so it depends on the officer and how fast they get that; it's at least a twelve week program; just recently we had a deputy that didn't pass, and had to go back in the jail, so that puts everything behind; Clark: Sergeant Cassel, I appreciate you putting the percentage of the downtime together; maybe if we continue that, through the rest of February or March and April; to give us a statistical standpoint maybe of what we are looking at for the year; but it looks good right now, what you are doing; Bennett: I agree, I do appreciate all of the extra detail that was provided tonight; Jarvis: if I could add to what Mr. Bennett and Mr. Clark said, thank you Sergeant Cassel and Mayor Ebert, and Miss Jackson and Mr. Lynch is the only one who's not here; that participated in that; being Mr. Clark that you were there, having the meeting to refine this a little bit; it's not necessarily something that we would want to look at differently later on; if we need to leave the door open on that; basically it sounds like you nailed it, and we appreciate it.

Spencer: Because I wasn't able to attend last month for the new council members; I have been with EMH&T for 15 years; this is the second year I have been in the role of managing our engineering services provided to the city; however I have been working on projects in Canal Winchester since 2006; so that long history of working with Mr. Peoples and Mr. Sims; so am very familiar with the city; a lot of the infrastructure here. Updates here over the last month; many of which Mr. Sims eluded to; a few additions I have; the Gender Road Phase IV project here in the last month, we did obviously finish the plans, prepare the bidding documents that facilitated us moving into the bidding phase that we are currently in; part of that too is to continue to coordinate with utilities; we are now seeing the fruits of that, in the relocations commencing and looking to be on schedule with our project; we are out to bid, the schedule that Mr. Sims outlines does put us in position to meet our commitment; which is a contract by the end of March. So with a successful bidding process, we will be right on pace for that; we did meet with the railroad back on February 5th; just to firm up a lot of the engineering details with the work going on at Gender Rd, the logistics of incorporating that into our contracts; we felt pretty good there; I did receive word today in fact, on the agreement that was mentioned earlier is in process; so hopefully we will have that draft to review that will formalize that cost share; hopefully we will have something soon to be reviewed. Again the last month then has the 2018 Street Program; we completed the specifications and bidding documents that also facilitated us getting into the bidding phase; we should be rolling a lot of these into construction; we did meet with the railroad back on February 5th, we did discuss a little bit the crossing at High St.; I think there is some potential there that we can explore for doing some upgrades there; potentially another cost-sharing arrangement; right now we are just going to explore some costs, understand what could be done; I think it is an issue for discussion; the railroad I think is an opportunity there, in general; I do know they view if there's some outside dollars, local money; they view that as grant money; it's pretty good to leverage some of the local monies, with some match from theirs; they can make their dollars go further; crossing upgrades, and can take care of some issues that do exist; Walker: Has there been any action at all on the obtaining easements, or picking up the easements for the noise wall?; Spencer: I have not heard anything on it, certainly something I can follow up with ODOT on, to see if there's been any movement there; I am not aware of anything; Walker: So you've heard nothing else on that; Spencer: Nothing new; Jarvis: Last year, we talked about the pedestrian crossways at W. Waterloo and Washington as areas to serve focus on, because of observed problems, dangerous situations; I know that my observations are based on

after the new signage was put out, I haven't really heard yours yet, as far as what you think; that it was effective, was there a need to do anything more; Spencer: I have not heard of any additional or new issues, certainly we discussed at that point the was the first step; a lower cost, but something to bring attention to the crosswalk; improving the striping, adding some high visibility signage; but I am not aware of anything, usually in something like that it's a step progression in how intense of a treatment you want to get, because if you go with one end of the spectrum; lighting crossings, etc; they start to lose their effectiveness, that's one thing that I know there's potentially some concern with the RFB's; the reaction flagpole beacons; I know those are going up in a lot of places now; the more you start to see something, the more the public just generally tends to not pay attention. So that's a pretty sound approach that we employed, with just starting with the first step now; again I haven't been made aware of any additional issues or if there's been any concerns since that's been done, and that's typically what we would react to, is if we still have concern, what's the next step, what's the next level, that does not seem to be bringing attention to the pedestrians; Jarvis: Your point is, I think the people get the sense that whatever you do initially has some effect; they go blind again; I guess we really won't know for sure until the weather warms up, like it was today, for permanent; kids are walking to the pool, things like that; hopefully it will help me look at that this year, when the weather does break; to see what's going on, either mix it up, or try something else; what I observed was a mix bag, I think it did help; I don't know if it was a grand slam; people still – it's the drivers, not the crossers, they're doing what makes sense; if you start to scoot up and go into the road, and someone blows right through, you don't want to put too much of your body out in the street; I don't know what the final solution is, I would hope that it would be something that's not going to be something overly expensive; the signs definitely helped, I don't want to say that they didn't, they had some impact; Spencer: That's certainly something that I'll keep my eyes and ears open for as well; any feedback, we can explore other options there if we don't think that's being effective.

E. Request for Council Action

ORD-18-008
Public Service

An Ordinance To Repeal Section 951.02 Of The Codified Ordinances Of The City Of Canal Winchester

- Request to move to full Council

Ordinance Attachments: [Guiler Park Rules, Park Rules](#)

Peoples: Thank you Mr. Walker; this is kind of a review of the codes that were falling through; noticed we had a little bit of discrepancy; the parks rules that we have established in 1997, council setup rules for Guiler Park only; very specific to Guiler Park; in 2013 we did a new set of rules that would cover all of the parks; it was our intent at the time to repeal the Guiler Park rules, we just never did; I don't know why, I thought it was supposed to be a new ordinance, it was just never inserted in there I think; there was quite a discussion on rules in general, so I'm assuming we just overlooked it at the time; this will just repeal Guiler Park rules, so we don't have 2 sets of rules governing the park. Bennett: One minor housekeeping note for the ordinance, general question I'm not sure; within the ordinance, 3rd line it says "now therefore it be ordained by the council of the Village of Canal Winchester"; is that accurate? Peoples: No, I have regurgitated all of these, so it's a template; Jackson: It really shouldn't matter, but we will correct it for text reasons; Bennett: Yeah, like I said just a minor note; didn't know if it mattered at all.

A motion was made by Coolman, seconded by Bennett to move this ordinance to full council. The motion carried by the following vote:

Yes 6 – Coolman, Bennett, Amos, Clark, Jarvis, Walker

F. Items for Discussion

18-014 Housing Council Appointments

Jackson: This is on behalf of Mr. Haire; he asked me to speak to this since he was not going to be present at this evening's meeting; we have a housing council that city council appoints two members to; we have 2 seats that expired on February 2nd; these are 3 year appointments, it only requires attendance at one meeting per year; it is an all day meeting, it is what we refer to as the CRA tour; it is actually a tour of all of the facilities that are currently receiving a CRA tax abatement; Mr. Haire asked that I bring this up to you this evening, we do need to fill those 2 seats; the tour this year is scheduled for March 14th; we would like to fill these seats sooner rather than later; these do not necessarily have to be filled by council members either, the 2 expiring members, neither were on council; it is up to the council members to decide who they would like; Jarvis: Is there anyone who would like to? I have been on the tour a couple of times; it is extremely impressive; it is businesses taking place within the city that at least I didn't know anything about; it's some very edgy, future-looking stuff; it was an eye-opener for me; I would certainly recommend it if you have not been to one before. Coolman: I'll take one.; Bennett: How many council members currently are on this committee?; Jackson: I don't know, to be quite honest with you I'm just reading from Mr. Haire's email. Clark: I too have served on it; Jarvis: There's 2 right now; Amos: If we have two on there, we should get another outside person; Jarvis: There are other people who go to this, not just council; Ms. Jackson, how does the composition of the group that goes on the CRA visits, I mean you're looking for council representation, but there's also some staff; members of the public?; Jackson: The two members that council had previously appointed were not council members; residents, business owners, those types of individuals were appointed; it doesn't necessarily have to be a council member; Amos: So is this something that we could ask outside of this meeting, and then make a suggestion next time?; Jarvis: Mr. Coolman did throw his hat in the ring; Will you've probably been on this; Bennett: I've never actually been on it; Jarvis: Jill it's a good – Bennett: My only concern is that it's a 3 year appointment, it's not a onetime thing; that's why I was asking how many current council members are serving, because if Bob is still appointed to another 2 year term; the concern is how many council members are serving; Coolman: I think Bob's got one year; he said he's been on it for 2; Jackson: Why don't I ask Mr. Haire for clarification; you can discuss it over the next couple of weeks; and then at the next meeting; Clark: I've done it for a couple of years; Coolman: With a 3 year term, you've done it for 2; Jarvis: It makes sense that they would be staggered like that, because he's in a 4 year term. Walker: We'll table this until – Bennett: Would it be beneficial to have Mr. Haire, will he be back before out next meeting? Jackson: He will be back I believe the day of your next meeting; Jarvis: The tour itself is scheduled for when; Jackson: March 14th; Amos: He's answering emails, at least; Jackson: Yes, so I can get some clarification; Walker: Alright, so we'll hold this topic until the next meeting.

18-019 2017 Financial Overview Presentation

Jackson: Given that it's almost 7 o'clock, I'm going to try and go through this rather quickly; this is very brief, it's very high level; I just kind of wanted to give you a little bit of a look about what happened in 2017 financially; I don't get into a lot of detail; if you have detailed questions, please feel free to stop me, shoot me an email, give me a call, whatever you'd like; I will send out a copy of this for you to have to look over, since like I said I'm going to go through this rather quickly. Here is an overview of our cash activity; these are not all of our funds, these are the funds we talk about most in council meetings; I wanted to concentrate on those; the only four funds that I'm going to talk about in detail are going to be our general fund, and our 3 utility funds this evening; since that is the bulk of our money that we take in every year; as you can see this shows us what our changes in our funds were, as far as fund balance goes; this is purely what our cash-in, cash-out during the

year of 2017. The general fund was fairly healthy at a 30% increase; if you look down at our water fund, it was not even a half a percent; kind of gives you an idea of that cash that we take in in these various funds. Let's look at the general fund; this is budget versus actual information, on the right hand side are revenues, left hand side are expenditures; looking at the revenues; the orange is what was budgeted, the orange plus the maroon is what we actually took in; you can see that we exceeded our revenue expectations in 2017; on the right hand side, the expenditures; the orange is the original budget, the orange plus that brown area, the entire bar there; it's what we did as far as appropriation amendments go, so when we come to you and we have this need for additional money, that's what that represents; that little sliver of maroon plus the orange is what we actually spent; you can see we are well below what we considered to be our final budget for 2017; as a matter of fact we only spent 86.7% of what we budgeted; this is pretty typical for us. Here are our revenue sources; as you can see I kind of tried to break this up; putting it all in one graph doesn't do it justice; obviously income taxes are our biggest revenue source; it's kind of broken down a little bit based on dollar amounts; the top right there shows you our next 3 largest revenue sources in 2017; the bottom right are the smaller ones; things I think are significant, things I want you to be aware of that we do consider to be revenue sources; as I showed you, we exceeded revenue expectations in 2017; because of these 2 times, our income taxes and what we refer to as 'other', our miscellaneous revenue; why the increase; obviously income taxes, that's coming from businesses, whether that's corporate taxes or withholdings from employees; that other I spoke of is because we sold some property in Canal Pointe for \$611,000; that was obviously not something we expected to do in 2017; which thereby increased our unexpected portion of the revenue received. We issued 44 house permits; we saw a slight increases in our liquor permits, our building rentals, and our cable franchise fees; all of this combined is what gave us our nice, healthy fund balance in the general fund. Let's look at the expenditures; again left hand budget, right hand actual; why I wanted to put these side-by-side is to show you where we fall in terms of category; how close we come to what we actually anticipated what we were going to spend, as far as the overall budget goes; the pie within the pie shows you our salaries and benefits; the other categories are broken down into operating expenses, which is basically any contracted service, any operation and maintenance type expense, our utilities are included in that; that is really the bulk of our spending, as you can tell; those are the large contracts that I talked to you about when I did my budget presentation, those are all included in there; you'll see capital outlay, and debt/transfers; in the general fund case, all of our transfers are debt related. You can see just how closely our budget and our actuals actually fall, as far as percentage goes; we budgeted to spend just over 22.5% on salaries and benefits, and we ended up at just over 23%; very very close to what we were anticipating. As far as expenditures go; we purchased McGill Park; we made 3 quarterly payments in 2017 on that purchase; we purchased property for the parking lot at the corner of Washington and Towing Path Alley; we also purchased 26 W. Waterloo St.; we were busy last year; we did our annual street paving program; we did the engineering, we appropriated for the engineering for the Gender Road Phase IV which was \$170,000; everything else was pretty routine, we didn't really have anything large and unexpected; we made our transfers for our debt payments, of course all of our large contracts; the sharers contract, our income tax sharing agreement, property tax offset agreement; those are just some examples of those real large dollar amounts that come out of the general fund; this was our ending fund balance in the general fund for 2017; this graph shows you our fund balance compared to our expenditures over the last ten years now; you can see that our expenditures really go up and down, back in 2008-2009 was when Diley Road was being worked on; the debt that was issued for that all fell in the general fund; those are probably a little inflated because of that particular project; you can see that our fund balance has been steadily growing, which is fantastic because our expenditures have also been growing; that's exactly what we like to see; water fund, again budget versus actual revenue/expenditure fund balance; revenues exceeded our expectations; expenditures were below what we budgeted; these are all good things; our fund balance; our current fund

balance is at 83.7% of our actual expenditures for 2017; we are sitting very nice in the water fund as far as that is concerned. So where does our revenue come from? 95.93% comes from our user charges; the water bills that we send out; the rest of it comes from the cell tower rent; if a telecommunications company wants to put a cell tower on top of our water towers, they pay us rent for it; that's another portion of it; as Mr. Taylor talked about earlier; the bulk water purchases, that goes into this fund as well; here is what we saw as far as revenue goes in the water fund; our budget in the user charges line item included a 2% rate increase; we are actually 3% over what we expected to collect; we generally see a usage increase, some people may say it has to do with BrewDog; all of these things combined equated to this 3% increase over what we had expected; bulk water; we didn't change any rates there, we expected sales to be consistent; they greatly exceeded our expectations in 2017; coming in at over 46% of what we thought. Jarvis: When we are looking at the number of housing starts, which you'd think would influence this as well; there were 44 in 2017; those really, does that mean that they actually came online? Jackson: No, that just means those are the number of permits we issued; Jarvis: Do you recall what the housing starts of 2016 may have been? Peoples: It was actually pretty similar to 2017; for starts, it was a little higher in 2016; this permit did not include, I'm looking at Andrew for this, did they include Winchester Ridge apartments? Winchester Ridge apartments were added to that as well; Jackson: That we will touch on in just a second; then there is the water meter fees, this used to be a revenue source for the water fund; when we did the budget, we were following our old protocol, where we would purchase them, and then essentially turn around and sell them when someone was building a house; we changed that process; the consumer now purchases them from the vendor, takes us out of the middle; our collections in the water meter fees line item now are just inspection fees; that number is a lot lower than what we originally anticipated; that's okay. As far as expenditures, where'd we spend our money? As we were talking about, Winchester Ridge, the newest phase; we pay Pickerington for the water that is used out there; you can see, when we did the budget, we were anticipating a lot more water usage out in that Canal Pointe area; in the Winchester Ridge development; that came in lower than we thought, so that's the grayish area there; we were anticipating for it to be 8.5% of our budget; it ended up being 6.6%; they didn't use as much water as we thought in 2017; obviously they're building, we will probably see an increase in that in '18; again side-by-side comparison, so you can see that we do fall very well within what we were anticipating to spend in each of these categories; we don't generally see a large over-budget amount in any one single category; we are very good at what we do with staying within our budgeted amounts. Again, sewer funds; same thing, revenues came in over what was expected, expenditures were down from what we expected; our fund balance in here is 84.5% of our 2017 expenditures; that's a fantastic number as well; where does this revenue come from? 91% of that comes from user charges; the note proceeds debt; that's a different animal, but unfortunately to make sure that this matches up with every other document that I give you, I have to include it all. Again, in our user charges; we budgeted for a 2.8% rate increases; we actually ended at over 6% of what we were expecting; why? Well our sewer is based on our water usage; if our water usage goes up, our sewer usage is going to go up; we charge BrewDog a surcharge; total Brewdog sewer was about \$73,000 in 2017; a decently significant amount you could say, considering they weren't, and still aren't, brewing at full capacity; and then the note proceeds; the budget included 100% of the outstanding balance; so I did not include any of us paying that down; this is typical for accounting reasons; but we did end up paying that down; it came in at the dollar amount we did not pay off; which was under what we expected; 27% under what was expected; again, that is it's own thing, unfortunately it's how I have to do it for the auditors; how I have to track it on paper. Where do we spend our money in the sewer fund? Again, side-by-side so you can see our actual expense versus our budgets; I tried to make these categories relevant to you, what I thought would interest you more than maybe what we would typically look at; but you can see a big chunk of these is salaries and debt. That's pretty normal; it's been that way for several years; hopefully we're getting that debt paid off, little by little. Last but

not least, the storm water fund; revenues here actually came in just under what we were expecting; but expenditures stayed under our budget; our fund balance here 47%; so this one maybe not as healthy as the other, but this is all debt related; this has a portion of our debt that; well this shows you where our revenue comes from; note proceeds and user charges; user charges is the \$6 per parcel fee that we put on our utility bills; you can see the other half of it is our debt; for accounting purposes I have to record everything that is outstanding in that fund, so it kind of skews us a little bit. We did our budget based on the priors' revenues of the user charges; we didn't know of any other changes other than an increase in housing; we actually collected 99.98% of our expected revenue; I don't think you can get much closer than that; again with the note proceeds, we budgeted for 100%; we did actually pay it down, which meant that the money that we had to book as revenue was less than what we had originally anticipated; what do we do with our money in the storm water fund? Bulk of it goes to salaries; only one employee paid out of this fund; other than that it's very minor; we do some capital outlay, we do the debt; the rest of it is your typical operation and maintenance type routine expenditures. Lastly, total fund balances versus our expenditures; this is across all of our funds, back in 2008, at the start of this graph; we had 20 funds in the book; at the start of 2017, we had 27 funds in the book; keep that in your mind as you're looking at this; this is total cash that we have across all of the funds for these years; that line is our fund balance; fund balance is looking good overall; as I mentioned, the storm water fund maybe not as healthy as the water, sewer and general fund; as a whole, the city is doing very very well. Jarvis: Just wanted to make a comment that this is exactly what I think you would want to see in a multi-million dollar budget; you have been conservative in estimating revenues; probably a little cautious in stating your expenses; it comes out in a wash this way; the trend line is really interesting; I think you have done a really good job, you in particular Amanda. Jackson: Maybe moving forward, it allows us to have some different conversations about what we can do with this fund balance; maybe what we can do above and beyond that; whether that's the parks plan, the old town plan, or anything like that that we can start to put this extra money towards. Bennett: We looked at increases in water and sewer rates; with those fund balances being the way they are; is there any expectation that we would have to look at that again? Peoples: we have already started discussing that; we plan on starting another 4 year ordinance; we are looking into doing that this summer; Bennett: I can wait until the summer, I was just curious – Peoples: We were hoping to have multiple years without increases; knowing that as some of the inflation goes; we still have a huge amount of debt on there; we still have future projects and expansions to consider as well; we are using some of those now for future projects; water for 2017 is upside down; that fund is projected to decrease a little bit; we feel like we are in very good shape with that.

G. Old/New Business

H. Adjournment at 7:16 p.m.

A motion was made to adjourn by Bennett, seconded by Clark. The motion carried by the following vote:

Yes 6 – Bennett, Clark, Amos, Coolman, Jarvis, Walker

Canal Winchester

*Town Hall
10 North High Street
Canal Winchester, OH 43110*



Meeting Minutes - DRAFT

February 20, 2018

7:00 PM

City Council

*Steve Donahue- President
Will Bennett-Vice President
Bob Clark
Bruce Jarvis
Bobbie Mershon
Mike Walker*

- A. Call To Order *Jarvis called the meeting to order at 7:20 p.m.*
- B. Pledge of Allegiance - *Walker*
- C. Roll Call *Present 6 –Amos, Bennett, Clark, Coolman, Jarvis, Walker*
Not Present 1 – Lynch

A motion was made by Walker, seconded by Amos to excuse Mr. Lynch. The motion carried by the following vote:

Yes 6 – Walker, Amos, Bennett, Clark, Coolman, Jarvis

Also in attendance: Mayor Ebert, Public Service Director Peoples, Finance Director Jackson, Sgt. Cassel, Ms. Harrison representing the City Solicitor, and Planning and Zoning Administrator Moore.

D. Approval of Minutes

[MIN-18-007](#)

2-5-18 Council Work Session Meeting Minutes

[MIN-18-008](#)

2-5-18 Public Hearing Meeting Minutes

[MIN-18-009](#)

2-5-18 Council Meeting Minutes

A motion was made by Bennett, seconded by Coolman that these minutes be approved. The motion carried by the following vote:

Yes 6 – Bennett, Coolman, Amos, Clark, Jarvis, Walker

E. Communications & Petitions

18-015

Franklin County Public Health Representative

Joe Mazzola, Franklin County Public Health Commissioner: Thank you for the opportunity to be here with you this evening. As I was telling the Mayor earlier, it's always a pleasure to be here in Canal Winchester. I wish I could be here more often. But I do appreciate the opportunity to be here this evening to talk to you about an issue that's becoming more and more popular across Franklin County and I would imagine across the country and that's having farm animals in an urban settings. At your invitation to be here as your health department to serve in an advisory role and a resource for your discussion on that matter, we certainly appreciate that opportunity. Before I do that, I want to thank the City Council and the Mayor's office for your partnership as we look at 2018 to provide public health services for the City of Canal Winchester. We appreciate the opportunity and looking forward to continuing to expand those services for your residents. So if there is anything that we can do on this or any other topic, please feel free to reach out our office and let us know how we can continue to partner with you. I've passed out some information about the issue around farm animals in urban settings. I wanted to briefly go through that for you. As I mentioned, this is an issue that is becoming more and more popular. I was just in Bexley earlier this evening speaking with them about their ordinance and how it's going. It's going well. I think it's been in effect now for several months, maybe

a year or two, but certainly this is becoming more popular. I want to present some information for your consideration as you move forward with your deliberations on that. The first section is looking at the ordinances or regulations and that has to do with whether you are incorporated or not incorporated area. Obviously as a city you are in an incorporated area. You would be looking at somethings related to your zoning and establishing things around properly clarify what is allowable and what's not, requirements for how the animals would be caged or confined, disinfection and cleaning schedules, and so forth. Just a differentiation on things what you can do in terms of an incorporated area and what's being looked at from an unincorporated area. Public Health's role is that we don't have a regulation as it pertains to this issue. We do have regulations as it pertains to property health and sanitation and I've listed those particular regulations our Board of Health as passed. If and when we get to a point when there might be conditions that might be creating a public health nuisance, we would do our regular protocol around investigating a public health nuisance. We might anticipate that regarding animal waste and manure and also around food and water sources as well. And you have that listed there in more detailed. After that you also have just some information about disease risk. When you have animals in those close quarters, you always have the risk for disease transmission. Some of those diseases included salmonella, campylobacter, and some others. We have some information there around what those health risks are, as pertains to some of those diseases, and some basic tips on how to maintain a healthy environment and maintain healthy handling of those animals. On the other side, there is some information related to animal health and some things specific to bees. I want bring your attention to this particular flier we made up, as this becomes more and more popular we thought it might be useful to put together something a little easier on the eyes to look at this issue so we put together this nice flyer here around hand washing, around handling birds safely, cleaning coops and poultry as well. Hopefully that's of use for you. Certainly as your health department we want to make sure we are good partners as you consider any regulation or ordinance for the city. We want to make sure we go through as to what our role is and is not as it pertains to this type of ordinance. With that, I'm be happy answer any questions you might have and again, thanks for having me this evening.

Walker: If you're not composting, and you decide not to go through that, which I know it's not very difficult to do, it sounds like, just mixing your greens with your browns, and sometimes it takes up to 6 months for it to compost. If you decide not to do that and you just want to get rid of it, is there just some brown bagging or recycling you can just take the bags to, or how does one scoop it up and get rid of the manure; Mazzola: So, I don't know the answer to that question. I'd be happy to take that back to someone in our office who does. Let me follow up with you on that.

Clark: How frequently have you seen yards with the waste get into other people's yards; Mazzola: From what I'm being told from our Environmental Health staff, we have not had a lot of those type of situations come about. We would attribute that to good education for the homeowners who have taken the opportunity to do that. It starts with that, making sure they are aware of how to keep those cages properly maintained and so forth. We have not had a significant number of calls and concerns about that issue.

Bennett: I have a question in regards to inspections you have listed here. There's a permit process you have, but for the inspections, are those done yearly, is Franklin County doing the inspections in other municipalities, are they contracting you to do those inspections on their behalf, how does that work; Mazzola: No, we are not conducting those inspections. It would be up to the city, to the community to do that. Our role would be if there were conditions that were contributing to a potential public health nuisance issue. Those inspections would be conducted through code enforcement, etc. depending on how the community would write their ordinance.

Clark: We would have to have somebody trained in that area that would be able to recognize improper usage and waste going into other areas; Mazzola: Yes; Jarvis: Do you have an advisory role in that; Mazzola: We would. We would be happy to do that and partner with you on that. Whether that's bringing in other information or other technical assistance, we would certainly be more than happy to partner with you on that.

Walker: I know it doesn't take long to produce a lot of manure because one hen produces one cubic foot per day. As Mr. Moore was telling us, there is one egg per chicken every 24 hours. I know it's good fertilizer and it's considered black gold if it is composted. But for someone that just puts it directly on the plants, it will contaminate the plants and just kill the plants. Is there any danger that you know of other than it just killing there garden and their plants; Mazzola: There would be significant risk to having conditions like that, absolutely. Could bring that into the home, cause conditions like hand and foot. The key message is we know what works in properly maintain these types of environments and it's just a matter of following that and keeping that education going.

Walker: Coyotes, fox, any wild life, I'm sure would be attracted to chickens. We've had some reports of coyotes and fox, so wherever there's going to be chickens, that would be concern anyplace where they are not maintained and put up into the chicken coop, correct; Mazzola: Absolutely. That's not really our area of expertise but when you have circumstances like that, you want to have a mind that your yard is fenced in property and whatever provisions you took to make sure the animals are in a safe environment from other natural predators. Thank you. If there is anything else that we can do as you continue to discuss this issue or any other issue that might affect public health, please let us know.

[18-016](#)

ZM-18-001 Recommendation from Planning and Zoning to consider the rezoning of property located at 100 Winchester Cemetery Road (Parcel ID 184-000752) from Planned Commercial District (PCD) to Neighborhood Commercial (NC)

- Set Public Hearing Date

Jackson: We would like to set the public hearing for April 2, 2018 at 6:30 p.m.

Andrew Moore, Planning and Zoning Administrator: This property at 100 Cemetery Rd is zoning a Planned District and the plan text has expired so no changes can be made to the exterior of the property until a new plan is adopted which takes the same time as rezoning or it's rezoned. The new owner choose to rezoning it to neighborhood commercial which is very similar to what the planned

text allows without an expiration date. They would like to occupy the facility and make improvements to the property but can't do that without it being rezoned. I plan to do a presentation at the April meeting. Jarvis: Planning and Zoning has already looked at this and made a recommendation; Moore: Correct: Jarvis: This is our turn at it because it was PCD. Moore: Council is the only body that can approve a rezoning of property. Planning and Zoning is just the recommending body for any zoning changes. They reviewed the application and make a recommendation to Council for approval.

Jarvis: Proposed date of April 2, sounds like everyone is on board.

F. Public Comments - Five Minute Limit Per Person

No public comments.

G. Resolutions - NONE

H. Ordinances

Third Reading - NONE

Second Reading

ORD-18-003

Development

Sponsor: Jarvis

An Ordinance Amending Section 1181.06 Of The Codified Ordinances Regarding Keeping Of Agricultural Animals In Non-Agricultural Districts

- Second Reading Only

ORD-18-004

Finance

Sponsor: Lynch

An Ordinance To Authorize The Mayor To Enter Into A Contract For The Prosecution Of Certain Criminal Cases And Certain Civil Division Cases In The Franklin County Municipal Court For The Calendar Year 2018 With The City Of Columbus Attorney's Office ([Ex. A](#))

- Second Reading Only

ORD-18-005

Finance

Sponsor: Coolman

An Ordinance To Authorize The Mayor To Enter Into A Contract For Indigent Defense Representation In The Franklin County Municipal Court With The Franklin County Public Defender On Behalf Of The City Of Canal Winchester Mayors Court For The Calendar Year 2018 ([Ex. A](#))

- Second Reading Only

First Reading

ORD-18-008

Public Service

Sponsor: Coolman

An Ordinance To Repeal Section 951.02 Of The Codified Ordinances Of The City Of Canal Winchester ([Ex. A](#))

- First Reading Only

I. Reports

Mayor's Report

[18-016](#)

Mayor's Report

Mayor Ebert: Nothing to add to written report but wanted to highlight the Consumer Awareness Workshop that Sgt. Cassell alluded to earlier in his report. It is February 28th at 6:30 p.m. at the Community Center. Probably go to 8 o'clock depending on how many people we have and what kind of questions are asked. TOSRV bicycle tour is a pretty big thing for Canal Winchester. There should be about 1,000 bicyclists in town that Friday night May the 18th which is the same night as the first Music and Art in the Park. There should be a lot of people downtown that night. The bicycle tour is looking to make Canal Winchester their home; Jarvis: Is there someone on the Canal Winchester side that is working with them on parking and things like that; Mayor Ebert: Yes, it's all being taken care of. The Historical Society is doing most of that. There's a little bit of reward for them when it's all done. Website redesign has a committee together that's looking to redesign the website to make it more friendly for our residents. It's been about 6 or so; Jackson: We last did this in 2013 I believe. Part of our contract with our website provider is a free redesign and that is what we are going through right now. Amos: With the new ADA stuff that they are coming after us on a lot of websites because pdfs are not as ADA compliant, I just want to make sure we are looking at that; Mayor Ebert: Yes but it's still a long ways away; Amos: There are just a lot more groups starting to file frivolous lawsuits; Mayor Ebert: CivicPlus is the company we are using and they are well aware of that. Jarvis: I'm sure they are on top of mobile devices.

Fairfield County Sheriff

Sgt. Cassel: Nothing further from my original report.

Law Director

Harrison: Nothing to report. No need for executive session this evening.

Finance Director

[18-017](#)

Finance Director's Report

Jackson: I just wanted to give you a quick update that in December we reported that we found a piece of software that would help us with putting together of Council packers. I've been working closely with that company and I had phone call with them today. I was hoping to have this in place by the end of February but it doesn't look like we are going to meet that deadline. But just to keep you apprised, there may be some slight changes to the agendas just due to the limitations of their system but we are doing our best to make them look exactly like what you are used to seeing. Stay tuned.

Public Service Director

[18-018](#)

Director of Public Service Project Update

Peoples: A note from work session, in 2017 we had 37 lots that were platted and 44 built. Potentially platted this year is 99 lots; Clark: Canal Cove Section 5 is what; Peoples: 39; Clark: Connor Drive; Peoples: Westchester 9-1 is 7, Westchester 10-2 is 28 and those are both back in the Connor Drive area; Clark: And then there's the west part of Westchester on the other side of the street; Peoples: That is 25 and back on Harrison. Clark: Last year was 66 homes built; Jackson: 44 permits were issued.

Bennett: Planning question, as we approach 2020 for our Waste Management contract, when do we start to reach out or begin to discuss joining the SWACO consortium or trying to time that up for

when their bidding process is. I don't know that it's going to hit so it lines up perfectly. Peoples: WE talked to SWACO last year and they had some information, there seems to be consortiums that kind of pop up every now and then. It didn't sound that difficult to get into an existing consortium or if they form. I think they have 3 now on different cycles. First one was up in the northern part of the county and the most recent one is over in Grove City area; Bennett: Those are on 5 year cycles, correct; Peoples: I don't know. I believe it's late in 2020 that our contract expires. Bennett: End of September I believe.

Development Director

No report.

J. Council Reports

<i>Work Session/Council</i>	<i>Monday, March 5, 2018 at 6 p.m.</i>
<i>Work Session/Council</i>	<i>Monday, March 19, 2018 at 6 p.m.</i>
<i>CW Human Services</i>	<i>Mr. Lynch</i>

No report.

<i>CWICC</i>	<i>Mr. Clark</i>
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Clark: We meet again May 30th at 11:30 at the Interurban building;

<i>CWJRD</i>	<i>Mr. Bennett/Mrs. Amos</i>
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Bennett: Potentially looking at starting a U-14 girls softball league with surrounding municipalities. It would feed directly right into the high school teams. It would be a really good program for us. And potentially some additional adult leagues. Potentially kickball. Groveport is starting a league at their rec center so the thought is to see if there is any interest in forming our own. Next meeting is Thursday, March 15th at 7 p.m. at Town Hall.

Amos: We also had a commissioner appreciation dinner on Sunday and that went well.

<i>Destination: Canal Winchester</i>	<i>Mr. Walker</i>
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Walker: Farmer's Market and the only free Blues and Ribfest in Ohio is going really well, as planned.

K. Old/New Business

Jarvis: The design firm that was hired to do the Parks Plan that was shown at the public meeting a couple of weeks ago, and they also worked on the Old Town Plan, we have a relationship with them and they do good work. They have been retained for the next level of detail on that park plan. The reason for that is the potential for sponsors and people would donate money for certain things but in order to facilitate that, you need a picture that is more detailed and shows individual components like a shelter house or ball diamond or event center. We were asked to have representation from Council. I volunteered myself and asked Mr. Walker to be the Council representatives for this next cycle of design. It's probably a final design because what I understand things like paths don't require much design. We have people in house that can do that. Meeting with OHM is March 12th; Mayor Ebert:

That is going to be at 3 p.m.; Jarvis: Mr. Walker and myself will report on that. We will all see the finished product. Coolman: Where is that meeting at; Jackson: The Municipal Building; Mayor Ebert: It's not a public meeting. Bennett: How many members on that committee; Mayor Ebert: Amanda, myself, Matt, Luke, Bill, and whoever OHM brings plus two council members; Jarvis: Pretty much the composition on the original steering committee with one council member;

Jarvis: We received an email from a group that was not quite government but they were talking about SWACO and recycling. Don't know what they were actually offering other than being excited about the prospects. Don't think they were part of SWACO, seemed to be an independent non-profit; Bennett: I did not see that; Clark: It was an email from Ty Marsh from SWACO; Bennett: It was a newsletter update; Coolman: You must be on their mailing list. I did not receive it nor did Jill; Jarvis: I will take care of sending this right now.

Bennett: Back to the recreation committee just curious about the thought on adding a council member, if they are willing, with a JRD perspective; Mayor Ebert: This is not that type of meeting. This is a design meeting; Jackson: We are talking about design of shelter houses, the event center, and baseball fields which is the only athletic facility we are talking about; Mayor Ebert: This is primarily so we can get costing together so we know what our donors can expect; Bennett: Mr. Jarvis also mentioned trying to develop these pictures for potential sponsorship applications so as the JRD is also potentially trying to explore sponsorship applications it seems like it might be helpful; Mayor Ebert: The JRD is doing what; Bennett: Looking at selling sponsorships as well; Mayor Ebert: I hope we're not going after the same people at the same time. I wasn't aware of that. Bennett: We haven't started, we've had discussions on it, as we've had discussions on it, it would be good for us all to have a full picture view of the same discussions; Jarvis: I think this would be good to take back to the JRD and say the city is actively planning on soliciting for sponsorships for features at McGill Park and if there is some cross purpose going on then someone needs to talk to someone pretty quickly, as the council representation, I don't want to get in the middle of that; Jackson: What is the JRD seeking sponsorships for exactly; Bennett: We are in the process of outlining what assets we have; Jackson: Are you referring to the fields themselves; Bennett: Potentially; Jackson: Those are city owned fields so I think we need to have a deeper discussion about that; Mayor Ebert: That's city property; Bennett: I know and you and I had a discussion about this previously but I don't know if you don't recall that discussion. We actually talked about wind screening at the pool and baseball diamonds. We had discussion over would we be able to put up banners in those facilities. At the time you said you didn't really see a problem with it. We haven't moved forward in any direction; Mayor Ebert: That was for the swim team; Bennett: No, the JRD; Mayor Ebert: That's the way I understood it; Jackson: I think our sponsorships might be a little different than what you're thinking about Mr. Bennett. We are talking a higher level than a banner on backstop of a baseball field or the outfield fence of a baseball field; Bennett: Understood and I don't know that we are talking about packages that limited to just a banner on a field either; Mayor Ebert: We are also looking at grants too. So if we have to know the dollar amount is what we have to put up vs what the grant's going to so if any of that gets misconstrued; Bennett: Maybe you and I can have another conversation; Mayor Ebert: I think it needs to be more you and I; Jarvis: I'm at a loss as to how to proceed; Mayor Ebert: We need to have the meeting with OHM. We can't delay that, it's already scheduled and we're handing them dollars to get it done; Jarvis: I am willing to meet and facilitate that process. Will, as that matures a little bit, you've got some awareness as to what the direction is, I knew that was in the cards but didn't know when that was going to happen or who was going to be a part of that. If there's any lack of faith in Mike

and myself to represent council in a planning meeting, then we also have a problem; Bennett: Not intended to be a lack of faith, just JRD insights as you are not members that attend those meetings regularly; Mayor Ebert: We've had their input all along, they were part of the planning committee; Bennett: Yes, you've had input. The only question was do we feel the need to continue to have that input; Mayor Ebert: We know what they asked for, what their wants are. We are taking all those into consideration as we are taking into consideration the residents.

Coolman: I think there are going to be a lot of meetings in the future. This project is at it's state of infancy. And I think it's got to mature a little bit before any special non-profit group gets involved in the final details. I do think they are two different venues. It just has to be tabled for now and brought up again later. Let the committee take their course of action.

Amos: Have we heard anything else on the High Street project, at the end. Mayor Ebert: Turning Stone, no.

Bennett: Tonight was the second reading for ordinance 18-003, the livestock ordinance, Mr. Jarvis as you are the sponsor, have we entertained any amendments to the ordinance as it's currently written; Jarvis: No, but it could be proposed at any point, it could be tabled if there is a feeling among council that information is lacking, that was the rational behind the county board of health person that they had some additional information. All I understood a little bit better was their role in this, not the issue at hand. If there's a feeling that the ordinance as written needs to be amended, then it certainly needs to come up before the next reading, because that's the final one and if we can't resolve it, we may have to push it out, table it until everyone's had a chance to learn what they want to learn. I know that some have done some independent research trying to get comfortable with the subject. Conceptually I'm pretty comfortable with it. Now the question becomes density and Mr. Coolman opens up the angle if you do have the livestock does it not attract something else. I do know that nature does have a way of balancing itself out without anyone doing anything. So that's a consideration. If it needs to be amended or changed on the fly, you could certainly propose it, I would suggest talking internally a little bit, one on one. Or it will go to a straight up yes/no vote two weeks from now.

L. Adjourn to Executive Session - NONE

M. Adjournment at 8:10 p.m.

A motion was made by Amos, seconded by Clark to adjourn. The motion carried with the following vote:

Yes 6 – Amos, Clark, Bennett, Coolman, Jarvis, Walker



February 22, 2018

Marsha Hall Village of Canal Winchester
 Canal Winchester
 36 S. High St.
 Canal Winchester, OH 43110-1213

Dear Marsha,

At WOW!, we work hard to ensure that our customers receive Internet, cable and phone services at a fair and competitive price by carefully managing our business costs.

Unfortunately, we are limited in our ability to directly control some of our costs, most notably the license fees we pay to the cable and broadcast networks. TV programming is our single largest expense and every year demands from broadcasters and large media conglomerates get more extreme.

To help keep pace with these costs, the rates for cable service will be adjusted with the April 1, 2018 billing cycle.

Residential Customers

- The majority of our bundled residential customers will experience an monthly increase of: \$7.00-\$10.00.
- Customers with cable services a la carte will receive a monthly increase listed below based on the level of service they subscribe to:

Medium/Basic Cable:	\$7.00
Digital Basic Cable:	\$7.00
Large/Digital Signature Cable:	\$7.00
- Customers who subscribe to cable will receive a Broadcast TV Fee monthly increase of \$2.00.

Business Customers

- Customers with cable services will receive a monthly increase listed below based on the level of service they subscribe to:

Basic Cable:	\$7.00
Expanded Basic Cable:	\$7.00
- Customers who subscribe to cable will receive a Broadcast TV Fee monthly increase of \$2.00.

In addition, we are continuously updating our network in order to meet the ever increasing needs our customers have when it comes to the Internet. As usage of streaming services continues to grow and more and more devices in the home are online competing for connectivity, we must work continually to improve our capacity, protect our network, ensure reliability and generally provide the best level of service at the best possible price.

While these efforts have resulted in our being consistently ranked as a top ISP (Internet Service Provider), the costs to deliver and support Internet services is increasing.

To help keep pace with these costs, certain Internet speed rates will also be adjusted with the April 1, 2018 billing cycle.

Residential Customers

- Customers with Internet service a la carte with speeds up to 110Mbps will receive a monthly increase of \$5.00.

All customers will receive a notice based on their current level of service. Samples of the letters are enclosed.

Thank you for your continued support and cooperation. If you have any questions, please contact me at 614-948-4650.

Sincerely,

Greg Argetsinger
Family Man, Sports Fan, Traveler
 Vice President Operations of WOW! Cleveland, Ohio
 WOW! Internet, Cable and Phone

Enclosures

ORDINANCE NO. 18-003

AN ORDINANCE AMENDING SECTION 1181.06 OF THE CODIFIED ORDINANCES REGARDING KEEPING OF AGRICULTURAL ANIMALS IN NON-AGRICULTURAL DISTRICTS

WHEREAS, some residents of the City have inquired regarding the ability to keep chickens (hens) for purposes of harvesting eggs, in non-agricultural residential districts; and

WHEREAS, some residents have also inquired about the ability to keep other small fowl and small animals, such as rabbits, in non-agricultural residential districts; and

WHEREAS, some residents have also inquired regarding the ability to keep goats, in non-agricultural residential districts; and

WHEREAS, some residents have also inquired regarding the ability to keep bees, in non-agricultural residential districts; and

WHEREAS, having examined practices and procedures of several other municipalities that authorize and regulate such activities, the Council of the City of Canal Winchester has determined that such activities may be permitted if appropriate regulations are observed;

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANAL WINCHESTER, OHIO:

SECTION 1. That Section 1181.06, Keeping of Horses, in the Planning and Zoning Code, shall hereby be amended to read as follows:

Chapter 1181.06 Keeping of Agricultural Animals in Non-Agricultural Districts.

(a) Keeping of Horses **and Goats**. Horses **and goats** may be kept in single family residential districts provided that:

- (1) Minimum Acres Required. The minimum acreage on which horses **or goats** may be kept shall be five (5) acres.
- (2) Number Limited Based on Acreage Available. There shall not be more than one (1) horse **or four (4) goats** per two and one-half (2.5) acres of land.
- (3) Only Mares or Geldings. Only mares or geldings may be kept on lots less than ten (10) acres.
- (4) Prohibited Animals. **Nothing in this Section shall be construed or interpreted to permit the keeping of cattle, sheep, swine, or other agricultural animals, except as otherwise done in conformance with the Zoning Code.**
- (5) Fencing Required. Such land shall be fenced so as to securely confine said animals. Such fencing shall not be located closer to any public right-of-way or private street than the minimum setback in the district and shall not be located closer than **eight (8)** feet from any other property line.
- (6) No Storage of Manure. No storage of manure or dust producing substances shall be permitted.
- (7) Control of Odors Required. No odors may be detectable beyond the property on which such use exists.
- (8) Building Setback Requirements. Any building used in connection with the keeping of horses **or goats** shall be located at least fifty (50) feet from any property line.
- (9.) Use Permit Required. A use permit shall be issued by the Planning and Zoning Administrator to any applicant meeting the requirements of this section prior to the commencement of the keeping of horses **or goats and shall include the following information:**

- (A.) **Address where the horses or goats will be kept;**
- (B.) **Name of the owner;**

- (C.) Phone number for the owner;
- (D.) Email Address for the owner;
- (E.) A description of the type and number of animals to be kept;
- (F.) A diagram of the property, drawn to scale, showing the proposed location and configuration of the structures housing the horses or goats as well as the relation of these structures to adjacent properties;
- (G.) A diagram of the shelter;
- (H.) A description of the feed storage containers and its location;
- (I.) Written consent from the applicant, valid for the duration of the permit, for a representative of the City, or of the county health department, to enter the applicant's property for purposes of inspecting the premises for compliance with health, sanitation, and zoning laws and ordinances;
- (J.) Such other information as the Planning and Zoning Administrator determines is necessary to evaluate the suitability of the applicant or property.

(b) Keeping of Chickens, Ducks, and Rabbits. Chickens, Ducks, or Rabbits may be kept in single family residential districts provided that:

- (1) **Minimum Acres Required.** The minimum acreage on which chickens, ducks, and rabbits may be kept shall be one (1) acre.
- (2) **Number Limited Based on Acreage Available.** There shall not be more than six (6) chickens, ducks, or rabbits per one (1) acre of land.
- (3) **Prohibited Animals.** Nothing in this Section shall be construed or interpreted to permit the keeping of roosters, geese, peafowl, or turkeys, except as otherwise done in conformance with the Zoning Code.
 - (A) **No Commercial Use:** Chickens, ducks, or rabbits shall be kept only for the personal use of persons residing in the principal structure on the lot where the chickens, ducks, or rabbits are kept.
 - (B) This section does not permit the slaughter of chickens, ducks, or rabbits in residential districts of the City.
- (4) **Fencing Required.** Such land shall be fenced so as to securely confine said animals. Such fencing shall not be located closer to any public right-of-way or private street than the minimum setback in the district. Such fence shall be at least six (6) feet tall and opaque such that it screens the sheltering structure and animal area from view of adjacent properties and public right-of-way.
- (5) **No Storage of Manure.** No storage of manure or dust producing substances shall be permitted.
- (6) **Control of Odors Required.** No odors may be detectable beyond the property on which such use exists.
- (7) **Building Setback Requirements.** Any building used in connection with the keeping of chickens, ducks, or rabbits shall be located completely to the rear of the principal structure and shall be located to meet the rear and side yard setback requirements of the applicable residential zoning district. These structures shall not be located within a recorded easement.
- (8) **Use Permit Required.** A use permit shall be issued by the Planning and Zoning Administrator to any applicant meeting the requirements of this section prior to the commencement of the keeping of chickens, ducks, or rabbits and shall include the following information:
 - (A) Address where the chickens, ducks, or rabbits will be kept;
 - (B) Name of the owner;
 - (C) Phone number for the owner;

- (D) Email Address for the owner;
- (E) A description of the type and number of animals to be kept;
- (F) A diagram of the property, drawn to scale, showing the proposed location and configuration of the structures housing the chickens, ducks, or rabbits as well as the relation of these structures to adjacent properties;
- (G) A diagram of the proposed coop or shelter;
- (H) A description of the feed storage containers and their locations;
- (I) A certificate, transcript, or receipt showing that the applicant has completed a class on keeping backyard chickens, ducks, or rabbits from the Ohio State University Extension Office or other source approved by the Planning and Zoning Administrator;
- (J) If the applicant is a tenant on the property, written permission from the property owner;
- (K) Written consent from the applicant, valid for the duration of the permit, for a representative of the City, or of the county health department, to enter the applicant's property for purposes of inspecting the premises for compliance with health, sanitation, and zoning laws and ordinances;
- (L) Such other information as the Planning and Zoning Administrator determines is necessary to evaluate the suitability of the applicant or property.

(c) Keeping of Bees. Bees and associated bee hives may be kept in single family residential districts provided that:

- (1) **Minimum Acres Required.** The minimum acreage on which bees and associated bee hives may be kept shall be one (1) acre.
- (2) **Number.** There shall not be more than two (2) beehives per one (1) acres of land.
- (3) **Prohibitions.** No Africanized bees may be kept on a property under the regulations of this Section.
- (4) **Fencing and Shrubs.** A solid fence or dense hedge, known as a "flyway barrier," at least six (6) feet in height, shall be placed along the side of the beehive that contains the entrance to the hive, and shall be located within five (5) feet of the hive and shall extend at least two (2) feet on either side of the hive. No such flyway barrier shall be required if all beehives are located at least forty (40) feet from all property lines.
- (5) **Water Supply.** A supply of fresh water shall be maintained in a location readily accessible to all bee colonies on the site throughout the day to prevent bees from congregating at neighboring swimming pools or other sources of water on nearby properties.
- (6) **Building Setback Requirements.** No beehive shall be kept closer than twenty five (25) feet to any lot line and ten (10) feet to a dwelling or the permitted placement of a dwelling on another parcel, and no beehive shall be kept in a required front yard or side yard. The front of any beehive shall face away from the property line of the Residential property closest to the beehive.
- (7) **Use Permit Required.** A use permit shall be issued by the Planning and Zoning Administrator to any applicant meeting the requirements of this section prior to the commencement of the keeping of bees and shall include the following information:
 - (A) Address where the bees will be kept;
 - (B) Name of the owner;
 - (C) Phone number for the owner;
 - (D) Email Address for the owner;

- (E) A description of the type and number of hives to be kept;
- (F) A diagram of the property, drawn to scale, showing the proposed location and configuration of the structures housing the bees as well as the relation of these structures to adjacent properties;
- (G) A diagram of the proposed hive or shelter;
- (H) A description of the water source and their locations;
- (I) A certificate, transcript, or receipt showing that the applicant has registered all bee colonies with the Ohio Department of Agriculture. Keeper must maintain valid certification with the Ohio Department of Agriculture.
- (J) If the applicant is a tenant on the property, written permission from the property owner;
- (K) Written consent from the applicant, valid for the duration of the permit, for a representative of the City, or of the county health department, to enter the applicant's property for purposes of inspecting the premises for compliance with health, sanitation, and zoning laws and ordinances;
- (L) Such other information as the Planning and Zoning Administrator determines is necessary to evaluate the suitability of the applicant or property.

SECTION 2. The Council hereby determines that all deliberations and votes of a public body regarding this Ordinance were conducted in an open meeting in compliance with Section 121.22 of the Ohio Revised Code.

SECTION 3. This Ordinance shall take effect at the earliest date allowed by law.

DATE PASSED _____

PRESIDENT OF COUNCIL

ATTEST _____

CLERK OF COUNCIL

MAYOR

APPROVED AS TO FORM:

LEGAL COUNSEL

I hereby certify that the ordinance as set forth above was published for a period of not less than fifteen days after passage by the Council, by posting a copy thereof in not less than three (3) public places in the municipal corporation, as determined by Council and as set forth in the Canal Winchester Charter.

FINANCE DIRECTOR/CLERK OF COUNCIL

ORDINANCE NO. 18-004

AN ORDINANCE TO AUTHORIZE THE MAYOR TO ENTER INTO A CONTRACT FOR THE PROSECUTION OF CERTAIN CRIMINAL CASES AND CERTAIN CIVIL DIVISION CASES IN THE FRANKLIN COUNTY MUNICIPAL COURT FOR THE CALENDAR YEAR 2018 WITH THE CITY OF COLUMBUS ATTORNEY'S OFFICE

WHEREAS, Council hereby finds and determines that it is in the best interest of the City of Canal Winchester to enter into a contract with the City of Columbus Attorney's Office for the prosecution of certain criminal cases in the Franklin County Municipal Court; and

WHEREAS, the City of Columbus Attorney's Office may also provide representation of the Bureau of Motor Vehicles in certain cases in the Civil Division of the Franklin County Municipal Court;

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANAL WINCHESTER, STATE OF OHIO:

SECTION 1. That the Mayor be authorized to enter into a contract on behalf of the City of Canal Winchester with the City of Columbus Attorney's Office to provide prosecution of certain criminal cases in the Franklin County Municipal Court for the period from January 1, 2018 through December 31, 2018 as detailed in the attached Exhibit A and included herein by reference.

SECTION 2. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.

DATE PASSED _____

PRESIDENT OF COUNCIL

ATTEST _____
CLERK OF COUNCIL

MAYOR

DATE APPROVED _____

APPROVED AS TO FORM:

LAW DIRECTOR

I hereby certify that the ordinance as set forth above was published for a period of not less than fifteen days after passage by the Council, by posting a copy thereof in not less than three (3) public places in the municipal corporation, as determined by Council and as set forth in the Canal Winchester Charter.

FINANCE DIRECTOR/CLERK OF COUNCIL

CONTRACT FOR LEGAL SERVICES

This contract is made this 29th day of January, 2018 by and between the City Attorney of Columbus, Ohio (hereinafter "City Attorney") and the City of Canal Winchester for the prosecution of certain cases in the Franklin County Municipal Court, Criminal Division, for the provision of victim advocacy services by the City Attorney's Prosecutor Division, Domestic Violence/Stalking Unit (hereinafter "DVSU"), and for the representation of the Bureau of Motor Vehicles (hereinafter "BMV") in certain cases before the Franklin County Municipal Court, Civil Division.

SCOPE OF SERVICES:

1. The City Attorney, by and through its personnel in the Prosecutor Division, shall represent the BMV in all cases coming before the Franklin County Municipal Court, Civil Division, arising out of the appeal procedures of Ohio Revised Code Sections 4510.17 and 4510.037, in which the legal representative of the City of Canal Winchester would otherwise have a duty to represent the BMV.
2. The City Attorney, by and through its personnel in the Intake Section of the Prosecution Resources Unit ("PRU") of the Prosecutor Division, shall consult with and advise all persons concerning violations of the criminal statutes of the State of Ohio and/or the Ordinances of the City of Canal Winchester, alleged to have occurred within the jurisdictional limits of the City of Canal Winchester, Franklin County. When appropriate, as determined by PRU personnel, the PRU will assist such individuals in the preparation and filing of complaints charging such offenses, in the sending of warning letters, in the provision of mediation services, and/or in the referring of matters for civil protection orders or to other governmental and/or social services agencies.

CONTRACT TERM:

The term of this Contract shall commence on January 1, 2018, and shall conclude on December 31, 2018, subject to prior termination as hereinafter provided. This Contract may be renewed at the option of both parties before the end date of this Contract.

BILLING AND PAYMENT TERMS:

<u>Services</u>	<u>Flat Fee</u>
Case with BMV Hearing(s)	\$30
Intake Services	\$30

- This billing structure shall apply to:
 - Intake services provided on or after January 1, 2018;

- BMV Hearings scheduled on or after January 1, 2018;
- Our office will bill your municipality on a quarterly basis and full payment is required within 90 days of the invoice date.
- Any cases/intake services/appeals commencing prior to January 1, 2018 shall be subject to the terms of the 2017 contract with our office.

TERMINATION:

Notwithstanding anything to the contrary in this Contract, both parties may terminate this Contract without liability upon written notice to the other party at least 30 days prior to termination.

APPLICABLE LAW:

The parties hereto agree that this Contract and the performance hereunder shall be construed in accordance with the laws of the State of Ohio.

IN WITNESS WHEREOF, the parties have signed this Contract on the day and year written above.

CITY OF COLUMBUS, OHIO

By: _____
Zach Klein, City Attorney

CITY OF CANAL WINCHESTER, OHIO

By: _____

ORDINANCE NO. 18-005

AN ORDINANCE TO AUTHORIZE THE MAYOR TO ENTER INTO A CONTRACT FOR INDIGENT DEFENSE REPRESENTATION IN THE FRANKLIN COUNTY MUNICIPAL COURT WITH THE FRANKLIN COUNTY PUBLIC DEFENDER ON BEHALF OF THE CITY OF CANAL WINCHESTER MAYORS COURT FOR THE CALENDAR YEAR 2018

WHEREAS, Council hereby finds and determines that it is in the best interest of the City of Canal Winchester to enter into a contract with the Franklin County Public Defender for indigent defense representation in the Franklin County Municipal Court; and

NOW THEREFORE BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANAL WINCHESTER, STATE OF OHIO:

SECTION 1. That the Mayor be authorized to enter into a contract on behalf of the City of Canal Winchester with the Franklin County Public Defender to provide indigent defense representation in the Franklin County Municipal Court for the period from January 1, 2018 through December 31, 2018 as detailed in the attached Exhibit A and included herein by reference.

SECTION 2. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.

DATE PASSED _____

PRESIDENT OF COUNCIL

ATTEST _____
CLERK OF COUNCIL

MAYOR

DATE APPROVED _____

APPROVED AS TO FORM:

LAW DIRECTOR

I hereby certify that the ordinance as set forth above was published for a period of not less than fifteen days after passage by the Council, by posting a copy thereof in not less than three (3) public places in the municipal corporation, as determined by Council and as set forth in the Canal Winchester Charter.

FINANCE DIRECTOR/CLERK OF COUNCIL

FRANKLIN COUNTY PUBLIC DEFENDER

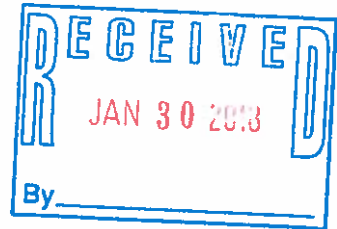
373 South High Street
(614) 645-8980

12th Floor
(614) 525-3194

Columbus, Ohio 43215
Fax (614) 461-6470

January 26, 2018

Amanda Jackson
Finance Director
36 S. High Street
Canal Winchester, Ohio 43110-1213



Dear Ms. Finance Director:

The existing contract for indigent defense representation with your city is scheduled to expire January 1, 2018.

Enclosed please find a copy of a new contract for your review and hopefully your signature. Based upon an analysis of our cost efficiencies for the year 2018, the charge per case will be \$76.65. The total amount charged per case is also based upon an anticipated 2018 state reimbursement rate of 45%.

Please contact me if you have any questions concerning the above.

Respectfully,

A handwritten signature in blue ink, appearing to read "Yeura R. Venters", written over a horizontal line.

Yeura R. Venters

Director

/agl

Enclosure

FRANKLIN COUNTY PUBLIC DEFENDER

373 South High Street
(614) 645-8980

12th Floor
(614) 525-3194

Columbus, Ohio 43215
Fax (614) 461-6470

CONTRACT

This Agreement, beginning on January 1, 2018 by and between the Franklin County Public Defender Commission, pursuant to Ohio Rev. Code, section 120.14(E), and the City of Canal Winchester, for the defense of indigent defendants before the Franklin County Municipal Court; the parties agree as follows:

The Franklin County Public Defender Commission hereby agrees to represent, through the personnel employed by the Franklin County Public Defender Commission, all indigent persons, coming before the Franklin County Municipal Court, Criminal Division, charged with a violation of an ordinance of the City of Canal Winchester, which occur within the limits of Canal Winchester, Ohio; provided that the Franklin County Public Defender Commission, reserves the right to decline representation if a conflict of interest exists in any specific case filed in or coming before the Franklin County Municipal Court; and, provided further, that the Mayor of Canal Winchester, Ohio, reserves the right to appoint other counsel to represent defendants charged with a violation of an ordinance of Canal Winchester, Ohio, or traffic and/or criminal statutes of the State of Ohio, which occur within the jurisdictional limits of Canal Winchester, Ohio in any specific case filed in or coming before the Franklin County Municipal Court.

The City of Canal Winchester agrees to pay the sum of \$76.65 per case. Said sum due to be stated by invoice from the Franklin County Public Defender at quarterly intervals. Checks or warrants should be made payable to the Columbus City Treasurer - Public Defender Service.

This contract may be terminated by either party at any time before the expiration of the contract, by giving thirty (30) days written notice to the other party, of its intention to terminate.

The parties further agree that this Contract shall be in full force and effect from the date first written above through December 31, 2018, unless terminated earlier, as provided herein.

IN WITNESS WHEREOF, the parties have executed this Contract, this ____ day of _____, 20__.

City of Canal Winchester

BY: _____
Finance Director

Franklin County Public Defender Commission

BY: _____
Richard F. Swope
Chairman

ORDINANCE NO. 18-008

**AN ORDINANCE TO REPEAL SECTION 951.02 OF THE CODIFIED
ORDINANCES OF THE CITY OF CANAL WINCHESTER**

WHEREAS, in order to eliminate due duplicity of rules governing park usage it is the recommendation of the Director of Public Service that Section 951.02 be repealed; and,

WHEREAS, Council hereby finds and determines that it is in the best interest of the City of Canal Winchester to repeal Section 951.02 of the codified ordinances.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANAL WINCHESTER, STATE OF OHIO:

SECTION 1. That Section 951.02 is hereby repealed.

SECTION 2. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.

DATE PASSED _____

PRESIDENT OF COUNCIL

ATTEST _____
CLERK OF COUNCIL

MAYOR

DATE APPROVED _____

APPROVED AS TO FORM:

LEGAL COUNSEL

I hereby certify that the ordinance as set forth above was published for a period of not less than fifteen days after passage by the Council, by posting a copy thereof in not less than three (3) public places in the municipal corporation, as determined by Council and as set forth in the Canal Winchester Charter.

FINANCE DIRECTOR/CLERK OF COUNCIL

ORDINANCE NO. 18-009

AN ORDINANCE TO UPDATE THE SWIMMING POOL RATES

WHEREAS, based on the recommendations of the Director of Public Service and Finance Director, the Council of the City of Canal Winchester hereby finds and determines that it is in the best interest of the City of Canal Winchester to update the Municipal Swimming Pool rates.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF CANAL WINCHESTER, STATE OF OHIO:

Section 1. That there hereby be established a rate schedule as follows:

MEMBERSHIP RATES

Memberships are available to both residents and non-residents.

	<u>Prior to July 5</u>	<u>After July 5 & Active-Duty Military</u>
SUNBATHER’S PASS (Full Year)		
Individual:		
Resident	\$99	\$79
Non-resident	\$119	\$89
Family:		
Resident	\$199	\$149
Non-resident	\$239	\$179
60 and over:		
Resident	Free	
Non-resident	\$25	
TWILIGHT PASS (Every Day After 5pm)		
Individual	\$79	
Family	\$159	
WEEKENDERS PASS (Fri After 5pm + Sat & Sun)		
Individual	\$49	
Family	\$99	
Canal Winchester Joint Recreation District Swim Team		
Family	\$129	

- Family membership prices are based on up to two adults and their dependent children under the age of 18, plus one caregiver (must be at least 16 years old).
- Active-duty military personnel and their families must show valid ID.
- Members are required to show their membership card each time they enter the pool. There is a \$1.00 charge for a member who does not have their card to enter the pool. Replacement membership cards are \$10.
- Children ages 10 & under must be accompanied by an adult (16 or over) who intends to directly supervise them during the entire visit. Children ages 5 & under must have an adult (18 or over) within arms-reach at all times.

DAILY ADMISSION RATES

- Normal rate: \$5 per person
- After 5 p.m.: \$2 per person
- Vacationers Pass (10-day pass good any day): \$45 per person
- Children 2 and under are free with a paying adult
- Active-duty military personnel and their families with valid ID: \$4 per person
- Non-swimmer rate: \$1 per person (59 and under)
- Resident 60 and over: Free

- Non-resident 60 and over: \$3 per person
- Reduced daycare admission rate: \$3 per person
 - The daycare must be within the city corporation limits, be county/state certified, serve a minimum of 10 children, and follow applicable terms and conditions to qualify for the reduced rate.

POOL PARTY RATES

- Resident rate: \$250 (under 100 people)
- Non-resident rate: \$300 (under 100 people)
- Additional rate for parties of 100+ people: \$50

Section 2. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.

DATE PASSED _____

PRESIDENT OF COUNCIL

ATTEST _____
CLERK OF COUNCIL

MAYOR

DATE APPROVED _____

APPROVED AS TO FORM:

LEGAL COUNSEL

I hereby certify that the ordinance as set forth above was published for a period of not less than fifteen days after passage by the Council, by posting a copy thereof in not less than three (3) public places in the municipal corporation, as determined by Council and as set forth in the Canal Winchester Charter.

FINANCE DIRECTOR/CLERK OF COUNCIL



Mayor's Report

March 5, 2018

Staff:

It has been somewhat of a somber last two weeks for staff and myself as we try our best to console one of our own. As you may recall Jessica's husband is recovering from an accident that occurred during our last Council meeting. We are all missing Jessica so much, but we know she is where she needs to be right now and that is at her husband's side at the hospital. Craig is recovering, but it is going to be a slow process for both of them and the entire family. Many staff members and I have been visiting Jessica and Craig at the hospital doing what we can, trying to make the days and nights maybe just a little better for each of them and the family. You would not believe the support Jessica has received from City employees in every department and some Council members. She is receiving donations of food, gift cards, cash, transportation and much more, but most of all she is receiving our support, love and prayers. We continue to take donations at the City office for Jessica and her family during this difficult time. The family is now a one-paycheck family and that would be rough on any family. Jessica, I'm sure would much rather be at her desk waiting on her customers, the residents of Canal Winchester and answering the phone, but until she can make it back with her always pleasant smile, we have her covered. She told me upon one of my visits to the hospital that she could not believe the amount of support she is receiving from her fellow employee's, it is almost over whelming to her. She said she knew the people she works with were special people before this all happened, and told me in a conversation last week, "I cannot get over how wonderful the city employees have been, you are all amazing!" I would have to agree.

Consumer Awareness Workshop:

The Consumer Awareness Workshop was held on February 28th. About 30 people attended to listen intently to Fairfield County Detective Jason Meadows and Ryan Lippe of the attorney General's Office. Several examples of fraud and scams were given and how to protect yourself and identify scams, identity theft and fraud. Fraud and scams come in many forms from computer scams, phone scams, door to door scams, identity theft, IRS imposter scams, used car scams and more. Almost everyone in attendance were appreciative and thanked us for doing this for them.

Monthly Mayor's Court Report

Canal Winchester Mayor's Court
Cash Flow for February 2018

Page : 1
Report Date : 03/02/2018
Report Time : 08:52:29

	Current Period	Year-To-Date	Last Year-to-Date
City Revenue From:			
Court Costs			
Court Costs	\$1,430.00	\$3,306.65	\$4,223.05
Additional Costs	\$39.00	\$78.00	\$150.00
Fines			
Overpayment / Adjustment	\$0.00	\$0.00	\$0.00
City Revenue From Fines	\$4,568.00	\$10,989.00	\$11,490.10
Fees			
Fees	\$130.00	\$480.00	\$642.00
Bond Forfeits			
Bond Forfeits	\$0.00	\$0.00	\$225.00
Miscellaneous/Other			
Bond Administration Fees	\$0.00	\$0.00	\$0.00
Total to City:	\$6,167.00	\$14,853.65	\$16,730.15
State Revenue From:			
Court Costs			
Court Costs	\$1,637.50	\$3,548.00	\$4,525.00
Fines			
Fines	\$10.00	\$40.00	\$60.00
Fees			
Fees	\$30.00	\$30.00	\$60.00
Total to State:	\$1,677.50	\$3,618.00	\$4,645.00
Other Revenue From:			
Court Costs			
Court Costs	\$52.50	\$108.00	\$144.00
Restitution			
Restitution	\$25.00	\$45.00	\$268.00
Total to Other:	\$77.50	\$153.00	\$412.00
TOTAL REVENUE *	\$7,922.00	\$18,624.65	\$21,787.15
*Includes credit card receipts of	\$1,859.00	\$3,550.00	\$4,054.00

END OF REPORT

Ticket Summary

Canal Winchester Mayor's Court

All tickets issued from 01/01/2018 through 01/31/2018

Page : 1

Report Date : 03/02/2018

Report Time : 08:50:48

<u>Ordinance</u>	<u>Description</u>	<u># Offenses</u>
313.010	TRAFFIC CONTROL DEVICES	1
331.040	OVERTAKING & PASSING TO RIGHT	1
331.160	RIGHT OF WAY AT INTERSECTIONS	1
331.170	RIGHT OF WAY WHEN TURNING LEFT	1
331.190	OPERATION OF VEH AT STOP SIGNS	1
331.340	FTC/FULL TIME ATT./WEAVING	6
333.030	SPEED	7
333.030A	ACDA	4
333.090	RECKLESS OPERATION	1
335.010	OL REQUIRED,RESTRICTION VIOL	1
335.100	EXPIRED TAGS OR UNLAWFUL PLATES	5
335.110	TRANSFER OF OWNER/REGISTRATION	2
337.120	COWL,FENDER,AND BACK-UP LIGHTS	3
351.030	PROHIBITED STANDING OR PARKING	1
351.040	PARKING VIOLATION	1
351.160	PROHIBITED PARKING; FIRE LANE	1
501.090	ATTEMPT	1
513.030	DRUG ABUSE, CONTROLLED SUBSTANCE POSSESSION	1
541.050	CRIMINAL TRESPASS	1
545.050	PETTY THEFT	6
Total Offenses for Time Period		46
Total Tickets for Time Period		42

Ticket Summary

Canal Winchester Mayor's Court

All tickets issued from 02/01/2018 through 02/28/2018

Page : 1

Report Date : 03/02/2018

Report Time : 08:51:09

<u>Ordinance</u>	<u>Description</u>	<u># Offenses</u>
331.080	MARKED LANES OF TRAVEL	1
331.160	RIGHT OF WAY AT INTERSECTIONS	2
331.170	RIGHT OF WAY WHEN TURNING LEFT	1
331.340	FTC/FULL TIME ATT./WEAVING	3
333.030	SPEED	13
333.030A	ACDA	6
335.010	OL REQUIRED,RESTRICTION VIOL	2
335.070	DUS/REVOCATION/RESTRICTIONS	2
335.100	EXPIRED TAGS OR UNLAWFUL PLATES	6
337.270	SAFETY BELT REQUIRED DRIVER	2
351.160	PROHIBITED PARKING; FIRE LANE	2
501.100	COMPLICITY	2
509.030	DISORDERLY CONDUCT	1
545.050	PETTY THEFT	8
545.180	RECEIVING STOLEN PROPERTY	1
Total Offenses for Time Period		52
Total Tickets for Time Period		47

COUNCIL UPDATE



March 2, 2018

Finance Department
Amanda Jackson, Finance Director

Request for Council Action:

None

Project Status:

Bed Tax Grant Application Review – Back in December when the last round of Bed Tax Grant Applications were being reviewed, it was mentioned that a review of the application, eligibility, and requirements would be prudent this year. I have included the application as it currently stands in your packets to begin this discussion process.

Dr. Bender Scholarship – As reported at the last meeting, the Dr. Bender Scholarship applications are now available on our website and at the guidance offices of Canal Winchester High School and Bloom-Carroll High School. Printed copies can be obtained at the Municipal Building. Applications are due by 4:30 p.m. on Monday, April 2nd and the awards will be presented at the April 16th Council meeting.

COUNCIL UPDATE



March 1, 2018

Department of Public Service

Matthew C. Peoples, Director

Project Status:

Pool Rates: We will be presenting updated pool rates for consideration at the March 5th meetings. At this point we are only suggesting minor modifications to the daily entry rates and rental fees and feel the membership rates are still in line.

Park Rules: During a routine review of our code we noticed we have conflicting park rules; one specifically for Guiler Park, and one for all parks. The Guiler Park rules were created when Guiler Park was first developed. We created the overall park rules with the intention of repealing the Guiler Park rules; however, that mistakenly did not occur. We presented the ordinance at the 2-20 Council meeting to repeal the Guiler Parks Rules code section and it is going through the readings.

Gender IV OPWC Project: Bid opening for the project is March 2nd out to bid with an engineer's estimate of \$2,230,000; which includes the construction, path extension, and railroad crossing, but not the design, inspection, or utility relocations. Total cost of the project is estimated right around \$3,000,000 (the OPWC grant/loan was \$2,423,406). We expect to request Council action at the March 19th meeting for the construction contract, appropriation amendments for the additional work, a cost-sharing agreement with the railroad.

5-Year Capital Improvements Plan: We presented the 5-year CIP and examples of the new CIP Fact Sheets to Council at the October Committee-of-the-Whole meeting. As discussed, we continue to review the Pavement Condition Rating (PCR) report and will incorporate those results in formulating the CIP priorities.

McGill Park: We have contracted Bird & Bull to begin the property survey of the park lands. Once that is complete we can begin with preliminary design work. Additionally, we have completed the infrastructure planning for the park with concepts for the water, sewer, and fiber lines currently being completed and continue to work on maintenance/equipment planning.

Westchester Park Shelter House: We have begun collecting information for the design of the Westchester Park shelter house and will proceed further once we receive feedback from the final public comments session of the Parks Master Planning process.

ODOT Maintenance: Mayor Ebert and I meet with ODOT representatives to discuss maintenance responsibilities of US Rout 33. Not much was rectified, though we were able to identify a few inconsistencies with their position. However, Gene has been working on ODOT's general counsel from a previous meeting and we are working on the possibility of a compromise to share in the maintenance responsibility.

COUNCIL UPDATE



March 1, 2018

Division of Urban Forestry

Dick Miller, Urban Forester

Project Status:

Sidewalk flower containers: We are reviewing sidewalk flower containers for replacement in part. We are also in discussion whether to replace the wood veneer on the large square tree planters that have been in service on our sidewalks since 2004.

Ohio Invasive Plant Species Law: A new law governing invasive plant species became effective January 1 of this year and reads in part: "The director of the Ohio department of agriculture or his authorized representative may seize, order removed from sale, or order destroyed any plant described." This law applies to those who sell or distribute invasive plants in Ohio. The urban forester of Canal Winchester will maintain a copy of the Ohio invasive species plant list.

Labor: Austin Lynch, Jack Denson and one additional summer person will complete the urban forester crew for the growing season in 2018. We are looking forward to another good summer season in the department.

Herbicide Spraying: We will conduct limited dormant oil/herbicide sprays on some woody invasive plant species on dry days suitable for that work.

COUNCIL UPDATE



March 1, 2018

Division of Water Reclamation

Steve Smith, Superintendent

Project Status:

Albion St. Sewer: The contract for the sewer line replacement was awarded to Seals Excavating and work is to commence when weather conditions allow. Meanwhile, quarterly jetting of the line to ensure uninterrupted service continues.

Emergency Storm Pump: The new diesel powered storm water/backup pump is completed and in active service. The new protective shed has been constructed and electric service to the shed is in progress.

Safety: A safety meeting for the entire Public Works Dept. was held on 2/28. The subject was the annual required storm water training event. Also, the city applied for an OWEA safety award in addition to the standard Safety Certificate this year as our eligibility is heightened by our good safety record of the last few years. It will take until the end of June before we learn if we win the award.

COUNCIL UPDATE



March 1, 2018

Division of Streets, Lands and Buildings

Shawn Starcher, Manager

Project Status:

Patching: Crews continue to stay very busy filling potholes with the Durapatcher due to the constant changes in weather conditions.

Basin Cleaning: Crews are continuing with our annual stormwater basin cleaning and will continue as weather permits.

Signage: Crews have begun replacing old speed limit signs with new High Intensity Prismatic signs in order to meet federally mandated retrorefelctivity standards.

Tennis courts: Crews installed the tennis court nets and will schedule our maintenance activities around the tennis team's practice schedule.

COUNCIL UPDATE



March 1, 2018

Division of Information Technology

Rick Brown, IT Coordinator

Project Status:

Network Environment: We are in the midst of a server infrastructure upgrade. The upgrade encompasses reducing the number of physical servers into virtual servers, implementing a new Storage Area Network device, and implementing an environment with many redundancies. The new infrastructure will be using High Availability features for redundancy at our off-site data center. The on premise data center will see reductions in energy, hardware and software. The overall implementation will take about a year. Currently, the offsite backup server has been built and being seeded with backups.

Security Training: There will be a technology class to be scheduled for new Council members and employees.

COUNCIL UPDATE



March 1, 2018

Division of Water

Joe Taylor, Superintendent

Project Status:

Meter Reading PProcess:

- Staff performed meter readings on 2/26/18. There will be approximately 22 work orders performed off of the readings.
- Staff performed shut offs on the 28th of February. There were 34 properties on the list; 23 were physically shut off, 8 Duplexes that can't be shut off, and 3 properties needing curb box attention.

Bulk Water Sales: The bulk water control panel is in. We are waiting for a price from Premier electric to install a 120v circuit to energize the unit. Staff will be installing the plumbing accessories the week of the 5th. Installation should be completed in the next 3 weeks.

AMI: Staff is continuing its efforts installing Zenner AMI meters. Staff currently has approximately 886 meters installed. (60 since the last meeting).

Telemetry Upgrades: Rawdon Meyer is scheduled to complete the fabrication of the upgraded off-site telemetry infrastructure and will begin the installation soon thereafter.

COUNCIL UPDATE



March 1, 2018

Construction Services Department
Bill Sims, Administrator

ACTION NEEDED BY COUNCIL: None at this time.

Capital Improvement Projects

2018 Street Program: Bids opened 3/2/18. Legislation to award anticipated to come before Council 3/17/18.

Gender Rd. Ph. 4: Utility relocation continuing. Bids opened 3/2/18. Legislation to award anticipated to come before Council 3/17/18.

Private Development Projects

Canal Cove Sec. 5: Westport Homes. Utilities complete. Road construction delayed until spring.

Crossroads Church: Site plans and roadway plans reviewed. Developer's engineer working on bridge design issues.

Winchester Veterinary Clinic: Preconstruction conducted 9/20/17. Construction dormant due to design issues.

New Faith Church: Preconstruction Meeting held. Site work has commenced. Foundations placed. Site has been dormant due to weather.

Brew Dog Hotel: Utility relocations performed. Parking lot under construction. Building under construction.

Winchester Ridge Phase 3: Sanitary sewer installation underway, to be followed by water line construction.

Villages At Westchester Sec. 10-2 & 9-1: Preconstruction Meeting conducted 2/8/18. Work anticipated to begin mid March.

Villages At Westchester Section 12-2, part 3: Preconstruction Meeting conducted 2/8/18. Work anticipated to begin mid April.

COTA Park & Ride: Plans approved. No schedule for work to start yet.